CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
NOMINATIONS/MEMBERSHIP COMMITTEE MEETING

Thursday, July 13, 2023

Economic and Workforce Development Department

1200 West 7th Street, 6th Floor, Main Conference Room, Los Angeles, CA. 90017

10:00 a.m. - 12:00 p.m.

AGENDA

1. Call to Order/Roll Call
2. Public Comment on Non-Agenda Items

ACTION ITEMS:

3.	Consideration of the Minutes of April 19, 2023	LaShondra Mercurius
4.	Develop Recommendations for Consideration by the Workforce Development Board (WDB) for the Election of WDB Officers for the Period July 1, 2023 - June 30, 2024	LaShondra Mercurius
5.	Develop Recommendations for Presentation to the Workforce Development Board (WDB) for the Appointment of WDB Committee Chairs and Additional Members to the WDB Executive Committee for the Period July 1, 2023 - June 30, 2024	LaShondra Mercurius

ADVISORIES/DISCUSSIONS/PRESENTATIONS/REPORT-BACKS/UPDATES

6.	Discussion of Workforce Development Board (WDB) vacancies	Gregg Irish
7.	Next Meeting	
8.	Adjourn	

Nominations/Membership Committee:

Chair: LaShondra Mercurius, Ruth Lopez Novodor

PUBLIC INPUT AT WORKFORCE DEVELOPMENT BOARD MEETINGS

The public will have an opportunity to address the Board on any agenda item at the time the item is considered. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address, and present the

completed card(s) to the designated personnel of the Board. Speaker cards are available at the sign-in table at the back of the meeting room. Documents/reports on agenda items are available on the Board's website and may be distributed at the meeting. For updated meeting schedules please visit www.wiblacity.org. For more information call 213-744-7164.

Find us on Twitter: @LAcityWDB and Facebook: City of Los Angeles Workforce Development Board

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For more information please contact us at 1200 W. 7th Street, 6th Floor, Los Angeles, CA 90017.
Phone: 213-744-7164 www.wiblacity.org

3.

DATE: July 13, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Consideration of the Minutes of April 19, 2023**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 3 - Draft_Minutes_WDB_Nominations.Membership_Comm_Mtg 4.19.2023bv (1)
- ADOPTED_Minutes_WDB_Nominations.Membership_Comm_Mtg_4.19.2023

CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
Nominations/Membership Committee Meeting
Economic & Workforce Development Department
1200 West 7th Street, 6th Floor, Los Angeles, CA 90017

Wednesday, April 19, 2023
10:00 A.M. – 12:00 P.M.

DRAFT MINUTES

MEMBERS PRESENT: LaShondra Mercurius, Ruth Lopez Novodor

1. Call to Order/Roll Call

   Chair LaShondra Mercurius called the meeting to order at 10:25 a.m.

   Deputy Mayor Brenda Shockley was also in attendance at the WDB Nominations/Membership Committee as a guest.

2. Public Comment on Non-Agenda Items - None

3. Consideration of the Meeting Minutes of June 28, 2022

   WDB members Ruth Lopez Novodor Moved/WDB members LaShondra Mercurius Seconded

   Motion was approved.

4. Discussion of the Process for Recruitment and Development of Recommendations Regarding Appointment and Reappointments to the Workforce Development Board (WDB) and the WDB Youth Council

   WDB Executive Director Gregg Irish provided detailed information regarding the federal requirements for the composition of the WDB, and the WDB's processes and practices for recruiting nominees for consideration by the Mayor and City Council for WDB membership.

Mr. Irish also reported on WDB vacancies. The terms of all current WDB members are being extended, as is allowable under the WDB bylaws, pending reappointments and new appointments by Mayor Bass.

He reminded the WDB Nominations/Membership Committee members that appointments to the Youth Council are at the discretion of the WDB Chair and WDB members.

The Committee engaged in a discussion about expanding efforts to recruit candidates for consideration by the Mayor and City Council for appointment to the WDB, especially representatives from the private sector.

Deputy Mayor Brenda Shockley asked that the committee consider developing recommendations to fill private sector vacancies with representatives from growth industry sectors and employers who can commit to hiring Angelenos and that use the City's Workforce Development System to meet their human capital needs.

WDB members Ruth Lopez Novodor concurred and added that the WDB Nominations/Membership Committee and WDB staff should focus on recruiting small business representatives, inasmuch as a great deal of job growth in the City of Los Angeles and the Southland is occurring through small business development and expansion.

The committee members and others in attendance at the meeting agreed that multiple approaches should be used to recruit appropriate representatives from the private sector, as well as other membership categories, for membership on the WDB.

Both Ms. Lopez Novodor and WDB member LaShondra Mercurius said the WDB and WDB staff should cast a wide net to recruit potential members and request the assistance of elected officials, business and professional associations, and community-based organizations in the recruitment process.

WDB Executive Director Gregg Irish summarized the process for submitting a slate of potential nominees to the Mayor's Office for consideration for appointment to the WDB.

Mr. Irish mentioned that the members of the City Council, other local and state officials, as well as the Mayor's Office is asked to submit names that the WDB can screen and determine are eligible for appointment to the WDB in accordance with federal regulations.

He also reminded committee members that letters are sent to labor unions, chambers of commerce, the chancellors of the Los Angeles Unified School District and Los Angeles Community Colleges, and other key stakeholders in the region requesting nominees for appointment to the WDB.

WDB members Lopez Novodor and Mercurius reminded staff of the importance of representation of the WDB that not only reflects growing industry sectors, but also the demographics of Los Angeles. They cited the need for equity among the membership (e.g., women, LGBTQ, low-income individuals and persons of color that represent certain communities, especially those of great need, etc.).

The meeting adjoined with the understanding that Mayor Bass is still in the process of filling vacancies and the WDB will serve as a resource for her efforts.

There was also the recognition that expanded recruitment efforts would require filling WDB staff vacancies.

5. Next Meeting: TBA

6. Adjourn – Chair LaShondra Mercurius adjourned the meeting at 11:30 a.m.

CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
Nominations/Membership Committee Meeting
Economic & Workforce Development Department
1200 West 7th Street, 6th Floor, Los Angeles, CA 90017

Wednesday, April 19, 2023
10:00 A.M. – 12:00 P.M.

MINUTES

MEMBERS PRESENT: LaShondra Mercurius, Ruth Lopez Novodor

1. Call to Order/Roll Call

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2. Public Comment on Non-Agenda Items - None

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   WDB members Ruth Lopez Novodor Moved/WDB members LaShondra Mercurius Seconded

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He also reminded committee members that letters are sent to labor unions, chambers of commerce, the chancellors of the Los Angeles Unified School District and Los Angeles Community Colleges, and other key stakeholders in the region requesting nominees for appointment to the WDB.

WDB members Lopez Novodor and Mercurius reminded staff of the importance of representation of the WDB that not only reflects growing industry sectors, but also the demographics of Los Angeles. They cited the need for equity among the membership (e.g., women, LGBTQ, low-income individuals and persons of color that represent certain communities, especially those of great need, etc.).

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5. Next Meeting: TBA

6. Adjourn – Chair LaShondra Mercurius adjourned the meeting at 11:30 a.m.

4.

DATE: July 13, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Develop Recommendations for Consideration by the Workforce Development Board (WDB) for the Election of WDB Officers for the Period July 1, 2023 - June 30, 2024**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 4 - Develop Recommendations for Consideration by the WDB for the Election of WDB Officers..

Workforce **Development** Board
City of **Los Angeles**

4

MEMORANDUM

DATE: July 13, 2023

TO: LaShondra Mercurius, Chair Workforce Development Board (WDB)
Nominations/Membership Committee

FROM: Gregg Irish, Executive Director
Workforce Development Board (WDB)

SUBJECT: DEVELOP RECOMMENDATIONS FOR CONSIDERATION BY THE WORKFORCE DEVELOPMENT BOARD (WDB) FOR THE ELECTION OF WDB OFFICERS FOR THE PERIOD JULY 1, 2023 – JUNE 30, 2024

REQUESTED ACTION:

The Workforce Development Board (WDB) Nominations/Membership Committee is responsible for formulating recommendations for the election of WDB officers for presentation to the WDB at its Annual Meeting.

The election of WDB officers will be conducted by the Chair of the WDB Nominations/ Membership Committee during the WDB's July 27, 2023 Annual Meeting.

The WDB Nominations/Membership Committee can choose to develop a slate of WDB officer candidates and/or request "nominations from the floor" at said meeting for lection by WDB members.

BACKGROUND:

The Workforce Innovation and Opportunity Act (WIOA) was signed by President Obama on July 22, 2014, to amend the Workforce Investment Act (WIA) of 1998 and strengthen the nation's public workforce development system through innovation in and alignment and improvement of employment, training, and education programs, and to promote individual and economic growth.

This legislation authorized Governors to certify Local Workforce Development Areas (LWDA) and accompanying WDBs for the receipt of WIOA funds and oversight of WIOA activities.

Forty-eight LWDAs and WDBs have been certified in California. In partnership with local elected officials, these WDBs are charged with ensuring the appropriate use and management of WIOA funds in LWDAs.

All members of a WDB are appointed by the Chief Elected Officials of a LWDA. Representatives of the business/employer community constitute the majority of a WDB's membership, and the Chair of a WDB must come from within their ranks. The balance of a WDB's membership includes representatives of educational institutions, Labor unions and joint labor-management apprenticeship programs, economic development agencies, community-based organizations, and others.

The City of Los Angeles and its WDB were first certified by the state on March 31, 2015, and have received subsequent certifications since then. The state has also routinely designated the City of Los Angeles and its WDB as "High Performers," based on stellar WIOA results achieved.

The City's WDB consists of 39 members, appointed by the Mayor and confirmed by the City Council, that provide lead policy direction on all matters regarding the WIOA, including evaluation and oversight, and the development of workforce development plans (e.g., Regional Plan, Four-Year Plan, Local Annual Plan, etc.).

The WDB operates in accordance with a WDB-Local Elected Official (WDB-LEO) agreement and WDB bylaws, and is also a nonprofit charitable corporation under Section 501 (c) 3 of the Internal Revenue Code, capable of accepting and expending Donations from various sources to support the City's workforce development efforts.

WDB bylaws stipulate that WDB officers (i.e., President/Chair, Secretary, and Treasurer) be elected at the WDB's Annual Meeting for one-year terms of service from July 1 to June 30.

The terms of current WDB officers Charles Woo (President/Chair), Patricia Perez (Secretary), and Garrett Gin (Treasurer) expired June 30, 2023.

WDB staff emailed all WDB members (see attached roster) requesting nominations for the election of WDB officers. To date, none have been submitted.

Workforce Development Board
City of Los Angeles

5.

DATE: July 13, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Develop Recommendations for Presentation to the Workforce Development Board (WDB) for the Appointment of WDB Committee Chairs and Additional Members to the WDB Executive Committee for the Period July 1, 2023 - June 30, 2024**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 5 - Develop Recommendations for Consideration by the WDB President/Chair for Appointment as WDB Standing Comm. Chairs..

Workforce Development Board
City of Los Angeles

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MEMORANDUM

DATE: July 13, 2023

TO: LaShondra Mercurius, Chair Workforce Development Board (WDB)
Nominations/Membership Committee

FROM: Gregg Irish, Executive Director
Workforce Development Board (WDB)

SUBJECT: **DEVELOP RECOMMENDATIONS FOR CONSIDERATION BY THE WORKFORCE DEVELOPMENT BOARD (WDB) PRESIDENT/CHAIR FOR APPOINTMENT AS WDB STANDING COMMITTEE CHAIRS AND TWO ADDITIONAL MEMBERS OF THE WDB EXECUTIVE COMMITTEE FOR THE PERIOD JULY 1, 2023 – JUNE 30, 2024**

REQUESTED ACTION:

The Workforce Development Board (WDB) Nominations/Membership Committee is responsible for formulating recommendations for consideration by the WDB President/Chair regarding the appointment of the chairs of WDB Standing Committees.

The WDB Nominations/Membership Committee is also charged with recommending to the WDB President/Chair the appointment of two additional members to the WDB Executive Committee.

The WDB will elect a WDB President/Chair at its meeting on July 27, 2023 to serve in said capacity until June 30, 2024.

The WDB President/Chair has the option of accepting the WDB Nominations/Membership Committee's recommendations.

BACKGROUND:

WDB bylaws empower the WDB President/Chair, with the WDB's concurrence, to appoint the chairs of the WDB's four (4) Standing Committees: Business Services, Marketing and Resource Development Committee; Nominations/Membership Committee; Policy & Oversight Committee; and the Youth Council.

The WDB President/Chair, WDB Secretary, WDB Treasurer, and the chairs of the WDB's Standing Committees are members of the WDB's Executive Committee, which facilitates decision making between full WDB meetings or in urgent situations.

Two additional members of the WDB may be appointed to the WDB Executive Committee, at the discretion of the WDB President/Chair and absent the approval of the WDB.

The WDB President/Chair has the authority, as well, to establish other committees and taskforces, and appoint their chairpersons, to address critical workforce development issues.

6.

DATE: July 13, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Discussion of Workforce Development Board (WDB) vacancies**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

No Attachments Available