CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
EXECUTIVE COMMITTEE MEETING

Wednesday, February 8, 2023
10:00 AM - 12:00 PM

ZOOM VIDEO CONFERENCE CALL

MEETING ID: 854 1163 4911 PASSCODE: 992087

AGENDA

1. Call to Order/Roll Call
2. Public Comment on Non-Agenda Items

ACTION ITEMS:

3.	Consideration of the Minutes of December 14, 2022	Charles Woo
4.	Consideration of the Minutes of January 11, 2023	Charles Woo
5.	Approval of Findings to Continue Teleconferencing Meetings of the Workforce Development Board (WDB) Pursuant to Assembly Bill (AB) 361	Gregg Irish
6.	Approval of a Recommendation by the Economic and Workforce Development Department (EWDD) Regarding Certified Public Accounting Services Previously Procured Through a Request for Quotations (RFQ) Process	Gerardo Ruvalcaba
7.	Approval of Recommendations by the Economic and Workforce Development Department (EWDD) Regarding the Allocation of $250,000 of City General Fund Savings from the Los Angelino Corps Program for Implementation of an Entertainment Industry Sector Pathways Program for Returning Citizens, Through a Partnership Between the Coalition for Responsible Community Development (the Operator of the South Los Angeles YouthSource Center) and the Amity Foundation	Gerardo Ruvalcaba
8.	Authorization for the Economic and Workforce Development Department (EWDD) to Accept $112,661 of an Additional $307,945.77 Awarded to the Los Angeles Basin Regional Planning Area (LABRPA) by the California Workforce Development Board (CWDB) for Prison to	Gregg Irish

Employment (P2E) 2.0 Activities

9. Authorization for the Economic and Workforce Development Department (EWDD) to Accept $1.6 Million of Workforce Innovation and Opportunity Act (WIOA) Additional Assistance Funds from the State to Assist Workers Being Laid Off as a Result of the Closure of the Farmer John Meatpacking Plant in Vernon — Donny Brooks

10. Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding Technical Corrections to a December 14, 2022 Report Presented to the Workforce Development Board (WDB) on Program Year (PY) 2021-22 Carry-In/Savings and Modifications to the PY 2022-23 WDB Annual Plan — Felipe Valladolid Chavez

11. Next Meeting

12. Adjourn

Executive Committee:

Charles Woo, Patricia Perez, Garrett Gin, David Crippens, Ruth Lopez Novodor, La Shondra Mercurius, Nancy Hoffman-Vanyek

PUBLIC INPUT AT WORKFORCE DEVELOPMENT BOARD MEETINGS

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Phone: 213-744-7164 www.wiblacity.org

3.

DATE: February 8, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Consideration of the Minutes of December 14, 2022**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 3 - DRAFT_Minutes_WDB_Exec_Comm_Mtg_12.14.2022

CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
EXECUTIVE COMMITTEE MEETING
WEDNESDAY, DECEMBER 14, 2022
10:00 A.M. – 12:00 P.M.
ZOOM VIDEO CONFERENCE CALL

DRAFT MINUTES

MEMBERS PRESENT: Charles Woo, Patricia Perez, Garrett Gin, David Crippens, Nancy Hoffman Vanyek, LaShonrda Mercurius,

1. Call to Order: Chair Patricia Perez called the meeting to order at 10:01 a.m. after confirming the presence of a quorum.

2. Public Comments on Non Agenda Items - None

ACTION ITEMS:

3. Consideration of the Minutes of October 19, 2022

   Moved to approve David Crippens/Second Charlie Woo
   Vote: Unanimous approval.

4. Approval of Findings to Continue Teleconferencing Meetings of the Workforce Development Board (WDB) Pursuant to Assembly Bill (AB) 361

   Deputy City Attorney Chris Lee outlined the requirements for continuing virtual meetings in accordance with AB 361.

   Gregg Irish stated that a motion and approval of the WDB was required. He read the motion that referenced the requirements of AB 361.

   Moved to Approve Kathy Finn/Second David Crippens
   Motion carried Unanimously.

5. Approval of a Report from the Economic and Workforce Development Department (EWDD) Regarding the Availability of Program Year (PY) 2021-22 Carry-In/Savings, and Recommendations to Modify the PY 2022-23 Workforce Development Board (WDB) Annual Plan and its Strategies, Activities, and Budget

Gerardo Ruvalcaba, EWDD Assistant General Manager reported that the Department received an increase in funding of WIOA allocations; the base workforce funding.

Catherine Bondoc, Director of the Financial Management Division (FMD) presented the Carry-In Report, and provided a detailed summary and breakdown of changes in funding for WIOA Adult, and YouthSource Centers, and briefed the WDB on changes to the budget.

Gerardo Ruvalcaba reported on the Supporting Program Activities which total 4 million plus.

Anne McMonigle, Executive Director of the Apprenticeship Readiness Fund, a nonprofit of the Los Angeles/Orange Counties Building & Construction Trades commented that they are overseeing all of the partnerships at the LAX expansion project, and that they have not seen any funding going to their partners.

Alex Briscoe gave a brief overview of Peer to Peer Solutions, and how they will train and provide the peer counselors.

David Crippens stressed the need for an evaluation, and collaboration with the County Department of Mental Health.

Kathy Finn commented that this is an amazing program. There is a huge increase in kids as young as 11 experiencing mental health issues. She asked how this program includes students at this age.

Mary Keipp stressed the importance of sharing WDB meeting information with the YouthSource Centers; sometimes the Board meeting is the only place they receive information.

Lisa Salazar stated that this partnership is critically important and she looks forward to the outcomes.

Gerardo Ruvalca stated that he will invite Alex Briscoe and Lisa Salazar to do a presentation at the next YouthSource Center Directors meeting.

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Robert Gutierrez reported that the student crime rate is spiking, and it is critically important for them to have the resources they need to address the underlying behavioral concerns.

David Crippens commented that it is important for them to put their full energies into planning and establishing career pathways.

Robert Gutierrez, a member of the public and a workforce development system contractor, commented that the EWDD and WDB need to invest or set aside funding for direct service delivery staff training to enhance their abilities in serving customers.

Gregg Irish mentioned that WorkSource Center and YouthSource Center leaders have complained about the lack of sufficient funding to pay living wages to their staff and to train them in the skills need to deliver elevated services to the unemployed, underemployed, etc.

Magdalena Duran, a member of the public and workforce development system contractor, commented that they will reach out to Gerardo to discuss staffing shortages and the need for increased funding for direct service delivery staff.

Mary Keipp commented that recruitment for CalWORKs participants in YouthSource Center activities that lead to advanced education and gainful employment is difficult because families believe that their benefits will be affected if their children participate in workforce development system programming.

Recused: David Crippens
Moved to approve Nancy Hoffman Second Charlie Woo
Vote: Unanimous Ayes. Motion carries.

ADVISORIES/DISCUSSIONS/PRESENTATIONS/REPORT BACKS AND UPDATES:

6. A Presentation on the Importance of Human Centered Design Principles to Workforce Development Board (WDB) Decision-Making and Workforce Development System Operations

Virginia Hamilton, a former California Employment Development Department Executive and USDOL Regional Administrator, shared her public service background and history of involvement in workforce development.

Ms. Hamilton explained that she received a James Irving Foundation grant to develop principles related to workforce development human centered design. Virginia said that it is about being Aligned, Attuned, and Anchored to the needs of customers.

Ms. Hamilton than shared a slide deck outlining the Human Centered Design Maturity Model and said it would be helpful in the WDB's ongoing efforts to reconfigure the workforce development system to become even more customer focused. Virginia said she is well aware of the WDB's successes in workforce development programming and performance. However, participation in a new and

upcoming Workforce Development Transformation project may result in further improvements in Los Angeles' workforce development service delivery.

Stewart Knox, California's Acting Secretary of Labor, is very interested in human center design principles and a Workforce Development Transformation project funded by Jobs for the Future and guided by Ms. Hamilton.

Mr. Knox is particularly excited by the City of Los Angeles' interest in the further developing human centered design principles within its workforce development system.

The Secretary has committed to work with WDBs on pursuing waivers of federal and state performance standards to eliminate barriers to successful service delivery, especially to hardest to serve populations.

Ms. Hamilton concluded her presentation by saying that human centered design is a problem-solving tool/approach that involves defining what your customers need and working with staff to better understand those needs. In her opinion, having federal and state prescribe processes are necessary and to a certain degree must be followed, but not to the detriment of customers. WDB and direct service delivery staff must be innovative in interpreting regulations, and implementing and following processes, so that customers don't suffer and are not denied the interventions they need to be successful in entering and remaining in the labor market.

WDB Chair Charles Woo thank Ms. Hamilton for her insights and mentioned that the Economic and Workforce Development Department and WDB are excited about the prospect of having a Workforce Development Transformation Fellow embedded in their operations.

7. Next Meeting – TBA

8. Adjourn – Chair Patricia Perez adjourned the meeting at 11:55 a.m.

4.

DATE: February 8, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Consideration of the Minutes of January 11, 2023**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 4 - Draft Minutes of WDB Exec_Comm_Mtg_01.11.2023

CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
EXECUTIVE COMMITTEE MEETING
WEDNESDAY, JANUARY 11, 2023
10:00 AM. – 12:00 P.M.
ZOOM VIDEO CONFERENCE CALL

DRAFT MINUTES

MEMBERS PRESENT: Charles Woo, Patricia Perez, Garrett Gin, David Crippens, LaShondra Mercurius, Nancy Hoffman Vanyek,

1. Call to Order: Chair Charles Woo called the meeting to order at 10:00 a.m.

2. Public Comments on Non Agenda Items – None

3. Approval of Findings to Continue Teleconference Meetings of the Workforce Development Board (WDB) Pursuant to Assembly Bill (AB) 361

   Deputy City Attorney Regina Mills explained the purpose and requirements of AB36. She indicated that in order for the Board to continue virtual meetings, certain parameters must be met and confirmed through Board action.

MOVED Nancy Hoffman Vanyek; SECOND Garrett Gin
Motion carried Unanimously.

4. Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Allocation of California For All (C4All) Youth Job Corps Funds for the Student to Student Success Program

   Gerardo Ruvalcaba, EWDD's Assistant General Manager, mentioned that this program had commenced two years ago as a pilot.

   Makeda Vela, EWDD's Youth Program Director reported that the program was intended to address youth learning loss issues and losses that resulted from their lack of attendance in school and the lack of available academic activities during the pandemic.

As to the design, an LAUSD teacher monitors and supports older students with certain levels of academic proficiency tutoring younger students. The program was funded in 21-22 through the Mayor's nonprofit entity. The Governor's California For All Youth Job Corps initiative funding then allowed for 400 youth to participate in the program. Additional California For All Youth Job Corps funding is available to accommodate 200 more.

RECUSED: David Crippens
MOVED Patricia Perez; Second Garrett Gin
Motion carries unanimously

5. Approval of an Agreement with Jobs For the Future (JFF) for the Workforce Development Board (WDB) and the EWDD to Host a Workforce Transformation Corps Fellow to Assist in the WDB's Development of Additional Human Centered Design Principles and other workforce development best practices.

   Gregg Irish explained the provisions of the agreement. JFF will underwrite a fellow to work for one year, 30 hours per week, under the guidance of Virginia Hamilton, to provide the related technical assistance to the WDB. The agreement allows the fellow to be imbedded in the EWDD and WDB operations.

   WDB staff recommended that the EWDD execute the agreement.

   MOVED David Crippens; SECOND Garrett Gin
   Motion carries unanimously.

6. Authorization for the Economic and Workforce Development Department (EWDD) to Accept $2,300,046 of $6,294,647.68 Awarded by the California Workforce Development Board (CWDB) to the Los Angeles Basin Regional Planning Area (LBRPA)/Los Angeles Basin Regional Planning Unit for Prison to Employment (P2E) 2.0 related activities.

   Gregg Irish asked for approval for the EWDD to accept Prison to Employment 2.0 funds.

   Under the original P2E 1.0 grant, the City's Workforce Development System served six hundred ex-offenders (220% of their performance goal), placing many of them in educational/skills training, work experience, and job training activities.

Garret Gin inquired about staff capacity to continue to perform grant related tasks and the wisdom of accepting additional grants from the state and other sources, while short-staffed.

In responding the Mr. Gin's concerns, Gerardo Ruvalcaba said that the EWDD is making progress in filling its many vacancies.

MOVED Nancy Hoffman Vanyek, SECOND David Crippens
Motion carries unanimously.

7. Next Meeting: February 8, 2022

8. Adjourn: Chair Charles Woo adjourned the meeting at 10:28 a.m.

5.

DATE: February 8, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of Findings to Continue Teleconferencing Meetings of the Workforce Development Board (WDB) Pursuant to Assembly Bill (AB) 361**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 5 - AB361 Findings Language

Findings to Continue Teleconference Meetings Pursuant to AB 361

> Determination in accordance with AB 361 Section 3(e)(3) that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and/or state or local officials have imposed or recommended measures to promote social distancing, this board has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.

The motion or recommendation to be voted on would be:

> I move that the board determine in accordance with AB 361 Section 3(e)(3) that this board has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.

6.

DATE: February 8, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of a Recommendation by the Economic and Workforce Development Department (EWDD) Regarding Certified Public Accounting Services Previously Procured Through a Request for Quotations (RFQ) Process**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 6 - Report_CPA_Procurement_Recomm._Amendment

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

6

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

KAREN BASS
MAYOR

DATE: February 8, 2023

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Gerardo Ruvalcaba, Assistant General Manager
Workforce Development System

SUBJECT: APPROVAL OF A RECOMMENDATION BY THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) REGARDING CERTIFIED PUBLIC ACCOUNTING SERVICES PREVIOUSLY PROCURED THROUGH A REQUEST FOR QUOTATIONS (RFQ) PROCESS

WORKFORCE DEVELOPMENT BOARD ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Executive Committee of the Workforce Development Board (WDB):

1. APPROVE an amendment to the results of the 2022 Audit and Related Services Request for Quotation (RFQ) for the term November 1, 2022 through June 30, 2024 to award a contract, previously awarded to Grant Thornton LLC, to Davis Farr LLP.
2. APPROVE the revised funding recommendations as follows; and

PROPOSER	FUNDING
Davis Farr LLP	$158,500
Davis Farr LLP (Previously Awarded)	$158,500
TOTAL	**$317,000**

3. AUTHORIZE the General Manager of EWDD to amend its existing agreement with Davis Farr LLP to include an additional $158,500 for a revised total of $317,000.

BACKGROUND

On May 3, 2022, EWDD's Financial Management Division (FMD) solicited Requests for Quotations (RFQ) from qualified auditors from the Office of the Controller's procured list of Certified Public Accountants (CPA). FMD sought a CPA firm to assist with its fiscal monitoring reviews of sub-recipients. In October 2022, the WDB approved the results of the 2022 Audit and Related Services RFQ with funding recommendations of $158,000 for Davis Farr LLP and $158,000 to Grant Thornton.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

Subsequent to WDB approval, EWDD was notified that Grant Thornton LLP had merged with Guidehouse Inc. and proposed to continue to provide the requested services under the RFQ. In response, EWDD requested additional information from Guidehouse to evaluate whether the cost and staffing under a new structure were still a cost-effective option for the City.

On December 21, 2022, EWDD received correspondence from Guidehouse Inc. Pursuant to the RFQ, proposals were reviewed and evaluated based on cost and staff resources. EWDD evaluated the information and, in consultation to the City Attorney, determined that a contract with Guidehouse Inc. was no longer a cost-effective option (See Table 1).

TABLE 1 – COST ANALYSIS

SUMMARY				
	FARR	**GUIDEHOUSE**	**CROWE**	**BCA WATSON**
Cost Per Contract	$3,390	$4,654	$4,487.50	$4,465
Composite Cost Per Hour	$86.92	$116.76	$199	$95

Accordingly, EWDD recommends awarding $158,000 previously awarded to Grant Thornton to Davis Farr LLP.

PROPOSED TERM OF CONTRACTS

The term of the contracts resulting from this RFQ is for twenty (20) months beginning November 1, 2022, through June 30, 2024.

FUNDING RECOMMENDATIONS

Davis Farr previously received a contract in the amount of $158,000 under the subject RFQ. As a result, Davis Farr will be awarded a total of $317,000 (See Table 2).

Table 2 – Recommended Service Providers

PROPOSER	FUNDING
Davis Farr LLP	$158,500
Davis Farr LLP (Previously awarded)	$158,500
TOTAL	**$317,000**

NEXT STEPS

Upon authorization, EWDD will begin the process of executing contracts with the selected firm. Inasmuch as the WDB-LEO Four Year Agreement requires City Council approval of contracts over $250,000, EWDD will prepare a report to the City Council requesting approval of the subject contract which exceeds the $250,000 threshold.

CMH:GR:FVC:CB:ET:cg

7.

DATE: February 8, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of Recommendations by the Economic and Workforce Development Department (EWDD) Regarding the Allocation of $250,000 of City General Fund Savings from the Los Angelino Corps Program for Implementation of an Entertainment Industry Sector Pathways Program for Returning Citizens, Through a Partnership Between the Coalition for Responsible Community Development (the Operator of the South Los Angeles YouthSource Center) and the Amity Foundation**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 7 - Entertainment_Sector_Report

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

7

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

KAREN BASS
MAYOR

DATE: February 8, 2023

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Gerardo Ruvalcaba, Assistant General Manager
Workforce Development System

SUBJECT: APPROVAL OF RECOMMENDATIONS BY THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) REGARDING THE ALLOCATION OF $250,000 OF CITY GENERAL FUND SAVINGS FROM THE LOS ANGELINO CORPS PROGRAM FOR IMPLEMENTATION OF AN ENTERTAINMENT INDUSTRY SECTOR PATHWAYS PROGRAM FOR RETURNING CITIZENS, THROUGH A PARTNERSHIP BETWEEN THE COALITION FOR RESPONSIBLE COMMUNITY DEVELOPMENT (THE OPERATOR OF THE SOUTH LOS ANGELES YOUTHSOURCE CENTER) AND THE AMITY FOUNDATION

WORKFORCE DEVELOPMENT BOARD (WDB) ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board:

1. AUTHORIZE the EWDD to:

   A. Reallocate up to $250,000 in City General Funds savings from the Angeleno Corps Program to the Coalition for Responsible Community Development (CRCD) for the implementation of the LA Entertainment Career Pathways program.

   B. Enter into a contract with CRCD for an amount not to exceed $250,000 for the implementation and operation of the LA Entertainment Career Pathways Program.

BACKGROUND

Approximately 64 percent of unsheltered homeless adults in Los Angeles County who are in the continuum of care have a history of involvement with the criminal justice system. The preponderance of homelessness for those with a history with the criminal justice system demonstrates the need for supportive housing strategies to be included for returning citizens. In fact, the Returning Home Ohio Pilot Project operated by the Ohio Department of Rehabilitation and Correction has demonstrated individuals returning home from state prison, who received supportive housing services, were 40 percent less likely to be rearrested.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

DISCUSSION

The EWDD proposes to reallocate up to $250,000 in City General Fund savings from the Angeleno Corp Program to fund an innovative pilot program focused on transitioning previously incarcerated young men into careers in the entertainment industry. The LA Entertainment Careers Pathways seeks to improve the lives of young adults who were previously incarcerated, many of whom are uniquely abled, formerly in the foster care system, and are at high risk of homelessness, by providing supportive housing services along with vocational training. In partnership with Amity Foundation and Anti-Recidivism Coalition (ARC), Community Responsible Community Development (CRCD) is proposing to develop a pilot model of transitional housing combined with a community college certificate and union-recognized career path training in the entertainment industry for a cohort of 16 justice-involved youth and young adults ages 18-24 in Los Angeles County.

It is proposed that the Los Angeles Entertainment Careers Pathway will serve young men18-24 years of age who are returning home to Los Angeles County upon release from California state prison or state juvenile justice facilities, as well as those exiting short-term re-entry housing facilities. The Project will provide 12 months of safe and stable housing plus 10 months of union-recognized career path training in one of LA County's largest economic sectors: the entertainment industry.

Vocational Training Services

During their 12-month program, all participants will be enrolled in West Los Angeles College 10-month union-recognized training to earn the Entertainment Artists, Crafts & Technicians Certificate. This program prepares trainees for entry into high-quality employment and a career in the artists, crafts, and technicians departments of the entertainment industry. The training partner is the nonprofit Hollywood CPR which delivers vocational training designed by the International Alliance of Theatrical Stage Employees (IATSE) professionals (union of entertainment industry craft persons). Training includes hands-on experience on-set with production, life skills, and instruction by qualified union experts in 15 specialties such as set dressing, set lighting, camera, grip, and more.

In alignment with the successful Angeleno Corp program, participants will receive a monthly stipend during program participation. The work-experience training funds will allow trainees the opportunity to accrue the savings necessary for housing and career success after completion of the Los Angeles Entertainment Careers Project.

Supportive Housing Services

A key element of this program will be the provision of supporting housing services for a total of 12-months. Amity has identified a Project site in a tranquil, community-based setting on the campus of the Paddock Riding Club in the Atwater Village Equestrian Historic District. The property owners have provided a verbal agreement for Amity to rent housing for 16 individuals in two duplexes (8 beds each) on campus for the pilot Project. Amity will manage the operation and maintenance of the transitional housing campus and provide tutoring. Amity's partner, the re-entry services nonprofit Anti-Recidivism Coalition, will provide life coaching and support services to reduce barriers to success and prevent recidivism.

Estimated Cost and Total Funds Raised to Date

The estimated total cost for this new pilot Project is $1.1M per year including housing and food (room and board), union-recognized training, life coaching, work experience, living stipends, and programmatic costs such as a site manager and vehicle. Toward the $1.1M annual costs, Amity's service partner the Anti-Recidivism Coalition has submitted a recent major grant request to the Rosenthal Foundation to cover the additional Project costs. Amity is simultaneously seeking support for additional work experience training funds and a van to transport trainees to and from training and program activities. CRCD will administer the work experience funds.

NEXT STEPS

Upon the WDB's approval, EWDD will enter into a contract with CRCD and monitor the training services described in this report.

GR:FVC:cg

8.

DATE: February 8, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Authorization for the Economic and Workforce Development Department (EWDD) to Accept $112,661 of an Additional $307,945.77 Awarded to the Los Angeles Basin Regional Planning Area (LABRPA) by the California Workforce Development Board (CWDB) for Prison to Employment (P2E) 2.0 Activities**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 8 - .Authorization for the EWDD to Accept $2,300,046 of $6,294,647.68 Awarded to the LBRPA...

Workforce **Development** Board
City of **Los Angeles**

8

MEMORANDUM

DATE: February 8, 2023

TO: Charles Woo, Chair
Workforce Development Board (WDB)

FROM: Gregg Irish, Executive Director
Workforce Development Board (WDB)

SUBJECT: AUTHORIZATION FOR THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) TO ACCEPT $112,661 OF AN ADDITIONAL $307,945.77 AWARDED TO THE LOS ANGELES BASIN REGIONAL PLANNING AREA (LABRPA) BY THE CALIFORNIA WORKFORCE DEVELOPMENT BOARD (CWDB) FOR PRISON TO EMPLOYMENT (P2E) 2.0 ACTIVITIES

REQUESTED ACTION:

Approval for the Economic and Workforce Development Department (EWDD) to accept Prison to Employment (P2E) grant funds from the California Workforce Development Board (CWDB).

BACKGROUND:

Because the architecture of and investments in some workforce development programs should follow the contours of regional economies, Workforce Innovation and Opportunity Act (WIOA) Section 106 (a) (2) (B) – (C) requires Local Workforce Development Areas (LWDA) and their Workforce Development Boards (WDB) to engage in regional workforce development efforts.

To comply with this mandate, the state has assigned each LWDA and WDB in California to one of fifteen (15) regional planning areas, based on similar economic and labor force characteristics, to produce and implement regional workforce development plans with cooperative service delivery strategies and arrangements.

The seven LWDAs and WDBs in Los Angeles County (Burbank/Glendale/Verdugo/La Canada-Flintridge, City of Los Angeles, County of Los Angeles, Foothill/Pasadena, Long Beach/Pacific Gateway, South Bay, and Southeast Los Angeles County) collectively constitute one Region for planning and implementation purposes under the official title, Los Angeles Basin Regional Planning Area (LABRPA)/Los Angeles Basin Regional Planning Unit (LABRPU).

The California Workforce Development Board (CWDB) has awarded millions of dollars in grants from multiple sources to RPAs/RPUs. Its goal is to encourage the alignment, coordination, and integration of various systems and entities (e.g., workforce development, education, criminal justice, social services, economic development, etc.) to address some of the most pressing problems and longstanding impediments to the economic security of many Californians.

On June 20, 2022, the CWDB announced the availability of $19,000,000 of state General Funds to underwrite P2E 2.0 workforce development endeavors that would enable justice-involved and formerly incarcerated individuals to successfully reenter society and thrive in the labor force. Eligibility for funding was limited to the 15 RPAs/RPUs.

As the LABRPA's/LABRPU's administrative entity and fiscal agent for large regional grants from the CWDB, the South Bay LWDA and its WDB submitted a request, on behalf of the seven LWDAs and WDBs in Los Angeles County, for $7,600,000 of P2E 2.0 funding to serve 760 Participants from January 1, 2023 to December 31, 2025.

On December 20, 2022, the California Workforce Development Board (CWDB) announced a $6,294,647 Prison to Employment (P2E) 2.0 grant award for the LABRPA/LABRPU to serve 631 participants. The City of Los Angeles' share of this total and its participant service goal were $2,300,046 and 259, respectively.

The CWDB has subsequently allocated surplus P2E 2.0 funds to the LABRPA/LABRPU, which will increase the City of Los Angeles' P2E 2.0 grant award and participant service goal for the period January 1, 2023 to December 31, 2025 to $2,412,661 and 271, respectively.

9.

DATE: February 8, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Authorization for the Economic and Workforce Development Department (EWDD) to Accept $1.6 Million of Workforce Innovation and Opportunity Act (WIOA) Additional Assistance Funds from the State to Assist Workers Being Laid Off as a Result of the Closure of the Farmer John Meatpacking Plant in Vernon**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 9 - Report_Farmer_JohnWIOA_AA_Grant

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

9

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

KAREN BASS
MAYOR

DATE: February 8, 2023

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager
Economic and Workforce Development Department

SUBJECT: AUTHORIZATION FOR THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) TO ACCEPT $1.6 MILLION OF WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADDITIONAL ASSISTANCE FUNDS FROM THE STATE TO ASSIST WORKERS BEING LAID OFF AS A RESULT OF THE CLOSURE OF THE FARMER JOHN MEATPACKING PLANT IN VERNON

WORKFORCE DEVELOPMENT BOARD (WDB) ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board:

1. AUTHORIZE the EWDD to accept up to $1.6 million in Workforce Innovation and Opportunity Act (WIOA) Additional Assistance Dislocated Worker Grant funds from the California Employment Development Department (EDD) to provide workforce development career services and supportive services to individuals impacted by the closure of the Farmer John meatpacking plant in Vernon, California.

BACKGROUND

On June 6, 2022, Smithfield Foods, Inc. announced plans to permanently close their Los Angeles based Farmer John meat processing plant after more than 90 years in the community. It is anticipated that approximately 2,500 workers will be laid off by April 2023 as a result of this plant closure. Although the plant is located in Vernon, California, it is estimated that 500 impacted workers live in the City of Los Angeles.

EWDD has partnered with the Los Angeles County Department of Economic Opportunity (DEO, formerly WDACS), United Food and Commercial Workers (UFCW) Local 770, and the Hospitality Training Academy (HTA) to provide Rapid Response services to impacted employees.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

DISCUSSION

In February 2023, the California Employment Development Department (EDD) announced the approval of a $6.1 million in Workforce Innovation and Opportunity Act (WIOA) Additional Assistance Dislocated Worker Grant funds to the partnership between EWDD, DEO and Local 770 to facilitate specialized employment training and services for the approximately 2,500 impacted workers. A total of $1.6 million of this funding will be directly awarded to the City of Los Angeles.

Funding will be utilized to augment on-going workforce development services made available through Local 770, HTA and the City's Workforce Development System. Funds will be utilized to provide emergency support services as well as career services.

NEXT STEPS

Upon the WDB's approval, the EWDD will issue a Request for Interest (RFI) to currently contracted City of Los Angeles WorkSource Centers to identify agencies that have the capacity to recruit and provide services to impacted Farmer John workers. Subsequently, the EWDD will provide the results of the RFI and funding recommendations at a future WDB meeting.

GR:DB:cg

10.

DATE: February 8, 2023

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding Technical Corrections to a December 14, 2022 Report Presented to the Workforce Development Board (WDB) on Program Year (PY) 2021-22 Carry-In/Savings and Modifications to the PY 2022-23 WDB Annual Plan**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 10 - Carry-In_Report_Technical_Amendments
- Item 10 - Attachment_Transmittal - Carry-In Report PY 23 - FINAL 02-01-23

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

10

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

KAREN BASS
MAYOR

DATE: February 8, 2023

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Gerardo Ruvalcaba, Assistant General Manager
Workforce Development System

SUBJECT: APPROVAL OF THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT'S (EWDD) RECOMMENDATIONS REGARDING TECHNICAL CORRECTIONS TO A DECEMBER 14, 2022 REPORT PRESENTED TO THE WORKFORCE DEVELOPMENT BOARD (WDB) ON PROGRAM YEAR (PY) 2021-22 CARRY-IN/SAVINGS AND MODIFICATIONS TO THE PY 2022-23 WDB ANNUAL PLAN

SUMMARY

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully submits this transmittal recommending that the Workforce Development Board approve the revised Year 23 PY 2022-23 Annual Plan Carry-In Budget Schedules (Attached).

RECOMMENDATION

The General Manager of the EWDD requests that the WDB approve the revised technical amendments to the PY 2022-23 WDB Annual Plan Budget Schedules (See Attachment).

BACKGROUND

The WDB Annual Plan requires that EWDD prepare a report that identifies: 1) all Carry-In funds from prior program years; and 2) adjustments to actual revenues received for the current program year. Additionally, the WDB Annual Plan requires that EWDD present this report along with recommendations for the proposed use of such funds to the WDB, City Council, and Mayor.

On December 14, 2022, the WDB approved the Carry-In Report which included modifications to the PY 2022-23 WDB Annual Plan Budget. Subsequent to the WDB adoption of the Carry-In Report, staff made additional modifications to the Annual Plan Budget and are reflected in the report recommendations. These modifications are further explained in the next section.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

MODIFICATIONS TO THE CARRY-IN REPORT SUBSEQUENT TO WDB APPROVAL

The modifications identified below are necessary to address a discrepancy identified in the Carry-In Report budget schedules that omitted previously approved Service Provider allocations and therefore resulted in the over-allocation of Summer Youth Employment Program (SYEP) Hire LA – General Funds. The following table includes changes to Service Providers and/or Supporting Program Activities.

Table 1: Modifications to the Year 23 Annual Plan Budget Schedules

	WDB APPROVAL	REVISIONS	BALANCE
EWDD	1,666,388	1,253,687	(412,701)
Service Providers	1,414,955	2,722,070	1,307,115
Supporting Programs	2,141,026	1,246,612	(894,414)
City Departments	39,631	39,631	0.00
TOTAL	**5,262,000**	**5,262,000**	**0.00**

In addition to decreasing EWDD program and oversight funding, the recommendations outlined in Table 1 will reduce Supporting Program Activities by $894,414 from funding levels approved by the WDB.

Table 2 provides a detailed breakdown of the proposed modifications (reductions) totaling $894,414.

Table 2 – Supporting Program Activities

NO.	WDB APPROVAL	REVISIONS
1.	Audit Fees	(62,400)
2.	LA Performs	(90,000)
3.	Youth Apprenticeship	(87,001)
4.	Peer to Peer Counseling Initiative	(100,000)
5.	ACES	(162,513)
6.	Girls Summer Construction Camp	(92,500)
7.	SEEDS	(150,000)
8.	Hire LA Pre-Apprenticeship Program	(150,000)
	TOTAL	**(894,414)**

With the exception of the SEEDS program, the funding reductions reflected in Table 2 will not impact services in the current program year. However, EWDD will seek to identify additional funding for these programs in the PY2023-24 Annual Plan.

TECHNICAL CORRECTION

Subsequent to adoption of the WDB Carry-In Report by the WDB, EWDD staff identified an error in the PY 2022-23 Budget Table. The Budget Table inaccurately reflected an amount of $2,475,000 on the Unite LA. This amount should have been reflected on the To Be Determined (TBD) line item. Approval of the recommendations above will authorize the General Manager to make this technical correction.

WDB ACTION

In accordance with the Workforce Development Board-Local Elected Officials (WDB-LEO) Agreement, the WDB Executive Committee approved the PY 2022-23 Carry-In Report and the recommendations to amend the Year 23 Annual Plan on December 14, 2022.

CMH:GR:FVC:cg
Attachments: 1. Modified Annual Plan Budget Schedules

CITY OF LOS ANGELES
CALIFORNIA



Workforce Development Board
CHARLES WOO
CHAIR



KAREN BASS
MAYOR



Economic and Workforce Development Department
CAROLYN M. HULL.
GENERAL MANAGER

February 2, 2023

Council File Number:
Council Districts: All
Contact Persons & Phone:
Gerardo Ruvalcaba (213) 744-7233

The Honorable Karen Bass
Mayor, City of Los Angeles
Room 303, City Hall

City Council
c/o City Clerk
Room 395, City Hall

Attention: Heleen Ramirez, Legislative Coordinator

REPORT FROM THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) RELATIVE TO THE PROGRAM YEAR (PY) 2021-22 ANNUAL PLAN CARRY-IN/SAVINGS AND RECOMMENDATIONS TO MODIFY THE PY 2022-23 WORKFORCE DEVELOPMENT BOARD (WDB) ANNUAL PLAN AND ITS STRATEGIES, ACTIVITIES, AND BUDGET

SUMMARY

The General Manager of the Economic and Workforce Development Department (EWDD) and the Chair of the Workforce Development Board (WDB) respectfully submit this transmittal which recommends that the City Council adopt the Year 23 PY 2022-23 Annual Plan Carry-In Report (Carry-In Report), approve EWDD's proposed modifications to the Carry-In Report Budget, and ensure the uninterrupted provision of services to City residents. The total revenue for the Year 23 WDB Annual Plan is $144,091,613. This report modifies recommendations previously approved by the WDB on December 14, 2022.

RECOMMENDATIONS

The General Manager of the EWDD requests that the City Council approve the following:

1. ADOPT the PY 2022-23 Carry-In Report (Carry-In Report);
2. APPROVE the proposed modifications to the PY 2022-23 WDB Annual Plan Budget (See Attachment 1);

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

3. AUTHORIZE EWDD to:

    a. Reallocate prior year savings from programs funded by the City General Fund, including, Cash for College, Day Laborer Program, LARCA 2.0, Hire LA, Los Angeles Regional Initiative for Social Enterprise (LA:RISE), YouthSource Centers (YSC), Summer Youth Employment, Angeleno Corps, Student to Student; and reallocate prior year savings from the LA:RISE Homeless Housing Assistance and Prevention programs;

    b. Negotiate and execute agreements and or amendments to agreements necessary to implement the strategies and activities contained in this report, subject to approval by the City Attorney as to form and legality;

    c. Extend funding in an amount not to exceed $701,485 to continue services for an additional three (3) months on a sole-source basis for the Southeast Los Angeles/Watts YSC operated by the Youth Opportunity Movement – Watts and the South Valley YSC operated by Goodwill Industries;

4. APPROVE a Reserve Fund Loan, in an amount not to exceed $4.5 million, to avoid cash flow and payment disruption to service providers and participants associated with the CaliforniansForAll (CA4All) Youth Workforce Development Grant, to be repaid upon receipt of CA4All grants;

5. AUTHORIZE the Controller to process a Reserve Fund Loan, in an amount not to exceed $4.5 million, for the Californians for All Youth Workforce Development Grant Fund No. 65N to avoid cash flow and payment disruption to service providers and participants associated with CA4All Youth Workforce Development Grant, to be repaid upon receipt of CA4All grants;

6. AUTHORIZE the Controller to implement the Controller Instructions in Attachment 3; and

7. Authorize the General Manager, EWDD, or designee to prepare additional Controller instructions and any necessary technical adjustments that are consistent with Mayor and Council action required to implement the Annual Plan, subject to the approval of the City Administrative Officer (CAO) and authorize the Controller to implement the instructions.

FISCAL IMPACT

The recommendations contained in this report will not impact the City General Fund. This transmittal reflects a net decrease of $1,434,496 less than the revenue projection of $145,526,109 presented in the PY 2022-23 WDB Annual Plan. Based on new revenues and modifications identified in this report, the total revenue in the Year 23 WDB Annual Plan is $144,091,613.

This report complies with City financial policies that allow reimbursement up to grant limitations. WIOA regulations provide for reimbursement of Related Costs to the General Fund, except for the amount in excess of the WIOA administrative cap limitation of 10 percent which is currently estimated at approximately $370,000. This amount represents a significant decrease of $800,000 from PY 2021-22 in non-reimbursable Related Costs.

BACKGROUND

The WDB Annual Plan requires that EWDD prepare a report that identifies: 1) all Carry-In funds from prior program years; and 2) adjustments to actual revenues received for the current program year. Additionally, the WDB Annual Plan requires that EWDD present this report along with recommendations for the proposed use of such funds to the WDB, City Council, and Mayor.

On June 29, 2022, the City Council adopted the Year 23 Annual Plan which included an estimated Workforce Innovation and Opportunity Act (WIOA) budget of 139.8 million (C.F. 22-0683).[1] On December 7, 2022, the City Council approved an amended Year 23 Annual Plan which included an additional $5.7 million allocation in State WIOA funds for workforce development services (C.F. 22-0683-S1).

On December 14, 2022, the WDB approved the Carry-In Report which included modifications to the PY 2022-23 WDB Annual Plan Budget. It is noted that subsequent to the WDB adoption of the Carry-In Report, staff has made additional modifications to the Annual Plan Budget and are reflected in the report recommendations. These modifications will be further explained in a separate section of this report.

In December 2022, the City Council instructed EWDD to report on the department's request for a Reserve Fund Loan (C.F. 22-0683-S1). In response to the Council's request, the department is requesting a Reserve Fund Loan in an amount not to exceed $4.5 million. It is emphasized that the Reserve Fund Loan has been included in this report to address a critical need related to payment processing for service providers and program participants associated with the $53.3 million CA4All Youth Development Grant administered by EWDD. The department has considered other payment options and has determined that the only viable solution is through a Reserve Fund Loan. Without the requested Reserve Fund Loan, payment to contractors and program participants may be delayed.

In summary, this report includes a discussion related to the following items: A) New Revenues and Carry-In Funds; B) Modifications to the Annual Plan Budget; C) Reserve Fund Loan Request; and D) A statement relative to the WIOA Administrative CAP Limit.

NEW REVENUES AND CARRY-IN FUNDS

EWDD has received the final allocation for all grants identified in the Year 23 PY 2022-23 Annual Plan. In addition, EWDD has completed the fiscal year close-out of PY 2021-22. Attachment 2 is a list of all funding sources and a comparison of the projected and actual PY 2022-23 new revenues and carry-in funds from prior program years.

The final allocation for all grants identified in the Year 23 PY 2022-23 Annual Plan is $144,091,613. This amount represents $1,434,496 less than the original revenue projection of $145,526,109 presented in the PY 2022-23 Annual Plan. Table 1 provides a detailed comparison of grant amounts adopted in the Year 23 Annual Plan, modifications to the original amounts (Carry-In Report), and the net change

[1] The WIOA funding amount included in the Annual Plan was based on prior year estimates. Subsequent to Council adoption of the Year 23 Annual Plan, the State announced actual WIOA allocations which resulted in an increase of $6.2 million in WIOA funds.

(increase/decrease). This table only reflects line items in the Annual Plan Budget for which there was a change.

Table 1: New Revenues – Net Decrease – ($5,102,566)

Funding Source	Carry-In Report	Adopted Annual Plan 12/7/22	Increase / (Decrease)
WORKFOR INNOVATION & OPPORTUNITY ACT (WIOA) FORMULA			
Rapid Response	898,553	1,029,035	(130,482)
Subtotal			***(130,482)***
LA CITY PROGRAMS			
ARPA Vision Lab (F 551)	950,000		950,000
Day Laborer Program (F 551)	1,081,910	1,095,860	(13,950)
Gang Injunction Curfew Settlement (LARCA 2.0; F 10B)	2,750,000	6,000,000	(3,250,000)
SUD Training Program CD 10 (F 551)	100,000	-	100,000
Summer Youth Employment Program (F 551)	3,300,000	3,000,000	300,000
Youth Jobs Training Program CD 7 (F 551)	2,636,389	-	2,636,389
YouthSource Center (F 551)	572,660	572,652	8
Subtotal			***722,447***
LA COUNTY GRANTS			
Juvenile Day Reporting Center (F 60A)	615,480	-	615,480
Performance Partnership Pilot (F 59Y)	226,441	211,000	15,441
Project Invest (F 60K)	693,200	908,000	(214,800)
WIOA Formula (F 59Q)	343,600	359,005	(15,405)
Youth at Work OUY (F 56E)	4,689,000	4,895,000	(206,000)
Subtotal			***194,716***
OTHER FUNDS & ANTICIPATED REVENUES			
CFE/ Citi – Summer Jobs Connect (F 56L)	150,000	250,000	(100,000)
EWDD SYEP – Other Sources (F 56L)	-	100,000	(100,000)
Regional Equity Recovery Partnership (F 65V)	3,000,000	2,000,000	1,000,000
Anticipated Revenues – WIOA	-	1,689,247	(1,689,247)
Anticipated Revenues – Other Workforce	-	5,000,000	(5,000,000)
Subtotal			***(5,889,247)***
TOTAL NEW REVENUES			**(5,102,566)**

Table 2: Carry-In Funds – Net Increase – $3,668,070

Funding Source	Carry-In Report	Adopted Annual Plan 12/7/22	Increase/ (Decrease)
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FORMULA			
Adult	1,939,000	1,597,000	342,000
Dislocated Worker	2,021,000	1,553,343	467,657
Youth	1,062,000	$750,000	312,000
Subtotal	***5,022,000***	***3,900,343***	***1,121,657***
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) DISCRETIONARY			
2020 LAX Additional Assistance (F 57W)	78,000	75,000	3,000
CA Megafires National Dislocated Worker Grant ((F 57W)	86,000	200,000	(114,000)
COVID-19 Disaster Recovery NDWG (F 57W)	70,000	75,000	(5,000)
September Wildfires Disaster Recovery Grant (F 57W)	315,000	250,000	65,000
Subtotal	***549,000***	***600,000***	***(51,000)***
COMMUNITY DEVELOPMENT BLOCK GRANT			
Childcare Initiative – COVID-19	303,798	250,000	53,798
Subtotal	***303,798***	***250,000***	***53,798***
LA CITY PROGRAMS			
Angeleno Corps (F 551)	1,427,000	400,000	1,027,000
ARPA Digital Inclusion (F 551)	267,000		267,000
Day Laborer Program (F 551)	369,985	-	369,985
Gang Injunction Curfew Settlement LARCA; F 10B)	350,000	150,000	200,000
Hire LA (F 551)	108,630	150,000	(41,370)
LA:RISE (F 10C)	725,000	-	725,000
LA:RISE Expansion – ABH/Tiny Home (F 10C)	69,000	35,000	34,000
LA:RISE Expansion CD 10 (F 10C)	36,000	35,000	1,000
LA:RISE Homeless Housing Assistance and Prevention		80,000	(80,000)
Prison to Employment – Reentry Program – CD 5 & 8 (F 551)	50,000	-	50,000
Student to Student Success Pilot	267,000	200,000	67,000
Summer Youth Employment Program (F 551)	1,962,000	2,000,000	(38,000)
YouthSource Center (F 551)	112,000	150,000	(38,000)
Subtotal	***5,743,615***	***3,200,000***	***2,543,615***
TOTAL Carry-In Funds	**11,618,413**	**7,950,343**	**3,668,070**

Table 3 – Summary of Revenues

New Revenues	(5,102,566)
Carry-In Funds	3,668,070
TOTAL	**(1,434,496)**

As summarized on Table 3, the $1.4 million net decrease in funding consists of a $5.1 million decrease in New Revenues as identified on Table 1 that is partially offset by a $3.7 million increase in Carry-In or prior year savings as identified on Table 2.

MODIFICATIONS TO THE ANNUAL PLAN ADOPTED BY THE WDB

On December 14, 2022, the Workforce Development Board adopted the following modifications to the PY2022-23 Annual Plan as displayed on Table 4:

Table 4: Proposed Modifications Approved by the WDB

ITEM	INCREASE/(DECREASE)
EWDD Program Oversight	298,130
Workforce Development Board Support (EWDD & Mayor's Office)	(173,947)
Other City Departments	(91,030)
Supporting Program Activities	4,161,002
Service Providers and City Direct Services	(5,628,651)
TOTAL	**(1,434,496)**

Below are detailed descriptions of the proposed modifications identified on Table 4. It is noted that the dollar amounts included in the subheadings correspond to the increase or decrease funding amount recommended. Funding amounts for new programs are also identified below.

<u>EWDD Program Oversight - $298,130</u>

EWDD recommends increasing the funding for program oversight by $298,130 for staffing to support the program oversight and administration of WIOA and workforce programs.

<u>Workforce Development Board Support – ($173,947)</u>
$173,947 in savings resulted from unfilled positions.

<u>Supporting Program Activities - $4,161,002</u>

- *Domestic Violence - $100,000*

  EWDD proposes to allocate an additional $100,000 ($250,000 total) for the implementation of a new pilot workforce development program focused on increasing workforce development services for domestic violence survivors.

- *Audit Fess - $558,500 and Invoice Processing - $79,612*

  EWDD proposes further funding for CPA services ($875,000 total for Audit fees and $301,612 total for Invoice Processing) from other Workforce grants to conduct fiscal monitoring reviews and temporary support to assist with fiscal monitoring reviews and review and processing of service provider invoices. The Financial Management Division has had a number of Auditor and Accountant positions that have been vacant for two years. Additionally, the workload has increased by more than 100 percent over the last two years.

- *Labor Market Information - $30,000*

  Due to the changing economic conditions, EWDD recommends allocating an additional $30,000 ($90,000 total) to the Los Angeles Economic Development Corporation to commission a new People Industries and Jobs report. The goal of the new report is to assess the mid and long-term impact of the COVID-19 pandemic on key employment sectors.

- *Pierce College - $10,000*

  EWDD proposes an additional $10,000 ($36,000 total) in funding to staff a WorkSource Center (WSC) portal at Pierce College to provide workforce development services on campus and customer referrals to the system. Arbor E&T, LLC, dba Equus Workforce Solutions will operate the portal.

- *Reserved for EWDD Oversight for FY2023-24 - $264,023*

  This allocation increases grant funding that will be used to provide EWDD program oversight.

- *Workforce Consultants - $55,842*

  EWDD recommends setting aside an additional $55,842 ($640,043 total) to support the workforce development system. Professional Services Agreements have been procured to supplement staff with subject matter expertise and technical assistance.

- *High Road Training Partnership - $500,000*

  EWDD proposes to increase funding for the High Road Training Partnership by $500,000 ($1.5 million total) to expand training opportunities in employment sectors that lead to middle-skill employment. The proposed employment sectors include Biotechnology/Biosciences, Advanced Manufacturing, Renewable Energy, Information Technology, Entertainment/Film Industry, and Transportation and Logistics.

- *Angeleno Corps: Homeless and Reentry Initiative - $1,253,000*

  EWDD proposes to allocate prior year Angeleno Corps savings to launch a new Angeleno Corps program focused on homeless and reentry youth. The program will expand on the successful Angeleno Corps model by providing long-term 10-month internships to housing insecure, high-barrier youth in key employment sectors.

- *Peer to Peer Counseling - $500,000*

  EWDD proposes to increase funding in the amount of $500,000 ($600,000 total) for the Peer to Peer Counseling Pilot initiative to train up to 70 YSC program participants in mental health counseling. The goal is to develop peer counselors

that work with program participants in need of mental health services through both group counseling and advocacy.

- *HireLAX Pre-Apprenticeship Program - $150,000*

  The HireLAX program is an eight-week construction apprenticeship readiness training program that provides individuals with an introduction to construction careers, career development, stipends and/or paid work experience, and comprehensive supportive services to assist individuals' union construction career job placement opportunities. EWDD recommends increasing funding in the amount of $150,000 ($425,000 total) for this program.

- *ACES Program - $325,025*

  EWDD proposes to provide new funding in the amount of $325,025 for the Architecture, Construction, and Engineering (ACES) Program – to fund the pilot ACES program, a comprehensive youth workforce development model for students in grades 9-12 that combines structured academic pathways to STEM careers, access to pre-apprenticeships training, and paid internships. The ACES program engages disadvantaged students to explore careers in architecture, engineering, and construction.

- *Girls Summer Construction Camp - $185,000*

  EWDD proposes to allocate $185,000 to fund and establish a three-week summer camp for 40 girls at a local South LA high school participating in the ACES program to introduce young girls to the construction industry and subsequently partner them with a three-week paid internship to provide training on construction management.

- *SEEDS - $150,000*

  EWDD proposes to provide new funding by $150,000 for the Student Engagement, Exploration, and Development in STEM (SEEDS) Program. The SEEDS program is a partnership with the Youth Development Department (YDD) and the University of Southern California (USC) that employs low-income STEM students from local colleges to provide mentorship support, academic assistance, and hands-on enrichment activities at the USC Campus and remotely in the areas of science, technology, engineering, and mathematics to underserved elementary school students.

<u>Service Providers – ($5,628,651)</u>

While the Service Provider Schedule reflects a net decrease of $5.6 million in this report, the preponderance of this reduction is comprised of the elimination of Anticipated Revenues and a reduction of LARCA 2.0 revenues from the Annual Plan budget. EWDD recommendations include WIOA net increases for both WSCs ($1.1 million) and YSCs ($308,000) allowing the system to increase services for adult, dislocated workers, and youth throughout the City.

Additionally, as discussed previously, on October 17, 2022, EWDD released a second Request for Proposals (RFP) for YSC operators in Southeast Los Angeles and South Valley inasmuch as no contractors were selected during the first round for these two areas. EWDD recommends increased funding for a maximum total amount of $701,485 for Youth Opportunity Movement in the Southeast LA/Watts area and Goodwill Industries in the South Valley area, to continue services for an additional three months on a sole source basis from April 1, 2023 through June 30, 2023. This extension would allow the

service providers to focus on exit and performance outcomes for existing customers in the final quarter of the program year.

The recommendations contained herein also provide $900,000 for the State Regional Equity Recovery Program (RERP) to the Los Angeles Community College District (LACCD) to pilot a new partnership between LACCD and the YSC system. This pilot will co-fund nine Community College Navigators that will support YSC participants with enrollment in degree and certificated training programs within the community college system. This pilot will support the WDBs vision of enrolling 70 percent of program participants into a career pathway program.

MODIFICATIONS TO THE CARRY-IN REPORT SUBSEQUENT TO WDB APPROVAL

This report proposes to amend recommendations previously approved by the WDB. The modified recommendations are necessary to address a discrepancy identified in the Carry-In Report budget schedules that omitted previously approved Service Provider allocations and therefore resulted in the over-allocation of Summer Youth Employment Program (SYEP) Hire LA – General Funds. The following table includes changes to Service Providers and/or Supporting Program Activities.

Table 5: Additional Modifications to the Annual Plan Budget Schedules

	WDB APPROVAL	REVISIONS	BALANCE
EWDD	1,666,388	1,253,687	(412,701)
Service Providers	1,414,955	2,722,070	1,307,115
Supporting Program	2,141,026	1,246,612	(894,414)
City Departments	39,631	39,631	0
Total	**5,262,000**	**5,262,000**	**0**

In addition to decreasing EWDD program and oversight funding, the recommendations outlined in Table 5 will reduce Supporting Program Activities by $894,414 from funding levels approved by the WDB. Proposed modifications include:

Table 6 – SUPPORTING PROGRAM ACTIVITIES

NO.	PROGRAM	AMOUNT
1.	Audit Fees	(62,400)
2.	LA Performs	(90,000)
3.	Youth Apprenticeship Training	(87,001)
4.	Peer to Peer Counseling Initiative	(100,000)
5.	ACES	(162,513)
6.	Girls Summer Construction Camp	(92,500)
7.	SEEDS	(150,000)
9.	Hire LAX Pre-Apprenticeship Program	(150,000)
	Total	**(894,414)**

With the exception of the SEEDS program, the funding reductions reflected in Table 6 will not impact services in the current program year. However, EWDD will seek to identify additional funding for these programs in the PY2023-24 Annual Plan.

RESERVE FUND LOAN REQUEST

The City of Los Angeles (City) was awarded a $53.3 million grant – the CA4All which is administered by EWDD. The grant is split among at least six City departments which administer 16 CA4All programs servicing over 4,000 youth. The State reimburses the City on a cost reimbursement basis only. Due to the 60–90-day period it takes the State to process and mail reimbursement checks, service providers and program participants are impacted by a delay in payment. To more effectively support the successful implementation of this program, EWDD is requesting a $4.5 million Reserve Fund Loan to enable EWDD to pay participating City departments, service providers, and program participants on a timely basis. The Reserve Fund Loan will be reimbursed upon receipt of payments from the California Volunteers Office at the end of the grant period. The department has explored other options but has determined that the best option to address this concern is through a Reserve Fund Loan.

WIOA ADMINISTRATIVE CAP LIMIT

WIOA funds are subject to a 10 percent administrative cap as set forth in the WIOA Final Rule 20 CFR Parts 683.205 and 683.215. These specific administrative functions, as defined in the federal regulations, include City administrative salaries and corresponding fringe benefits and expenses, City central services (indirect costs), WIOA's share of City Attorney, Controller, and Personnel Department's support costs, and the administrative costs of the WorkSource Centers. The total WIOA administrative costs reflected in the modified Annual Plan budget is within the mandated 10 percent administrative limit.

WDB ACTION

In accordance with the Workforce Development Board-Local Elected Officials (WDB-LEO) Agreement, the WDB Executive Committee approved the PY 2022-23 Carry-In Report and the recommendations to amend the Year 23 Annual Plan on December 14, 2022. The EWDD will also seek WDB authority for the modified recommendations contained in this report upon Council approval.

CAROLYN M. HULL
General Manager

CHARLES WOO, Chair
Workforce Development Board

CMH:GR:FVC:MC:cg
cc: Hydee Feldstein Soto, City Attorney
Attachments: 1. Modified Annual Plan Budget Schedules
2. Revenues: Actual vs. Projected Schedules
3. Carry-In Report Controller Instructions