CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD
TASK FORCE ON VULNERABLE AND UNDERREPRESENTED POPULATIONS

Wednesday, October 26, 2022
10:00 AM - 12:00 PM

ZOOM VIDEO CONFERENCE CALL

MEETING ID: 895 7666 2697 PASSCODE: 612862

AGENDA

1.	Call to Order/Roll Call	
2.	Public Comment on Non-Agenda Items	
3.	Receive and File Meeting Notes of September 12, 2022	Gabriel Pimentel

ADVISORIES/DISCUSSIONS/PRESENTATIONS/REPORT-BACKS/UPDATES

4.	Discussion Regarding Rescinding a Previous Allocation of Workforce Development Board (WDB) Innovation Funds for a Housing Authority-led Hospitality Apprenticeship Program	Gregg Irish
5.	Ongoing Discussion Regarding Implementation of a Plan Developed by the Economic and Workforce Development Department (EWDD) and Community Investment for Families Department (CIFD) to Establish a Sustainable Partnership between the City's Workforce and Domestic Violence/Human Trafficking Shelter Systems that Provides Domestic Violence and Other Survivors with Critical Services to Succeed in the Labor Market and Achieve Self-Sufficiency	Gerardo Ruvalcaba/Abigail Marquez, General Manager CIFD
6.	Discussion Regarding the Development of a Plan to Underwrite Pre-Apprenticeship and Apprenticeship Activities Utilizing the $200,000 of Workforce Development Board (WDB) Innovation Funds Budgeted in the Program Year 2022-23 WDB Annual Plan	Gregg Irish
7.	Next Meeting	
8.	Adjourn	

TASK FORCE ON VULNERABLE AND UNDERREPRESENTED POPULATIONS:

Gabriel Pimentel, Chair, Robert A. Lake, Dr. Llanet Martin, Charles Woo

PUBLIC INPUT AT WORKFORCE DEVELOPMENT BOARD MEETINGS

The public will have an opportunity to address the Board on any agenda item at the time the item is considered. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address, and present the completed card(s) to the designated personnel of the Board. Speaker cards are available at the sign-in table at the back of the meeting room. Documents/reports on agenda items are available on the Board's website and may be distributed at the meeting. For updated meeting schedules please visit www.wiblacity.org. For more information call 213-744-7164.

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Phone: 213-744-7164 www.wiblacity.org

3.

DATE: October 26, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Receive and File Meeting Notes of September 12, 2022**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 3 -Draft Meeting Notes of September 12, 2022

Workforce Development Board (WDB)
Taskforce on Underrepresented Populations Meeting
Monday, September 12, 2022
10:00 A.M. – 12:00 P.M.
Zoom Video Conference Call

MEETING NOTES

WDB Members Present: Chair Gabriel Pimentel, Robert Lake, Llanet Martin, and Charlie Woo

1. Call to Order: 10:04 a.m.

2. Public Comments on Non Agenda Items – None

3. Receive and File Meeting Notes of March 17, 2022
   Moved Dr. Llanet Martin, Second Robert Lake
   Motion carries unanimously

4. Update on Efforts by the Economic and Workforce Development Department (EWDD) and Community Investment for Families Department (CIFD) in Building a Sustainable Partnership to Provide Domestic Violence Survivors with Critical Supports to Succeed in the Labor Market and Achieve Self-Sufficiency

   Gregg Irish stated that the goal for the $250,000 is to create and implement a plan that pays special attention to this population, so that the system is able to connect survivors of violence and human trafficking, providing them with wraparound services. Currently employment is missing, but we must take into account issues with privacy.

   Gerardo Ruvalcaba, EWDD Assistant General Manager commented that they will start with one to two pilot centers. Challenges include the need to figure out how to overcome documentation issues. Cal Jobs requires that all enrolled participants must provide an address, and survivors often do not want to reveal/share even a proxy address.

   Abigail Marquez, General Manager of the CIFD, thanked the Taskforce for their leadership and partnership in addressing the critical needs of this population. She looks forward to seeing the results of this collaborative effort to improve and make a difference in the quality of lives of individuals that have overcome numerous obstacles.

   Chair Gabriel Pimentel suggested that they partner with the Department of Mental Health.

   Joe Altepeter of the Downtown Women's Center stated that they founded a coalition and would love to partner to work on the advocacy piece.

   Abigail Marquez commented that connecting all the dots and leveraging resources is important to make a greater impact in assisting people to secure housing and employment. Her Department is overseeing the Guaranteed Income Initiative; thirty million has been distributed to date, with the target population of aging, foster youth and pregnant women. The Guaranteed Income is affecting people's Section Eight. A larger coalition of stakeholders is needed.

Gregg Irish proposed that a Taskforce meeting be scheduled in October, to update on the progress with connecting the two systems, the WDB Innovation Fund, and apprenticeship programs. The Department can come forward with a draft plan, with a goal of having the plan operational by January 2023.

Deputy City Attorney Chris Lee stated that procurement issues need to be considered.

5. Discussion of Proposals Supported by the City of Los Angeles Workforce Development Board (WDB) and Submitted to the California Workforce Development Board (CWDB) and Foundation for California Community Colleges (FCCC) for Assembly Bill 628 "Breaking Barriers to Employment" Initiative Grant Funds

   Victoria Minetta invited WDB AB 628 Grant partners: Joshua Winter, Per Scholas, Lexi Adsit, TransCan Work, Michael Premsrirat, LA Conservation Corps (LACC), Kerry Situ, Chinatown Service Center, Aquila Varela Williams, Freedom Through Healing, Sandra Bonneville, Central City Neighborhood Partners (CCNP) to share about their proposed projects.

   Gregg Irish commented that the California Workforce Association will allocate millions of dollars to connect Community Based Organizations (CBO's) with workforce development. In a previous grant competition the City received $1.9 million dollars. This year $20 million has been allocated for this grant. He will keep everyone apprised of what the grant award is.

6. Next Meeting: October 2022

7. Adjourn: Meeting adjourned at 11:08 a.m.

4.

DATE: October 26, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Discussion Regarding Rescinding a Previous Allocation of Workforce Development Board (WDB) Innovation Funds for a Housing Authority-led Hospitality Apprenticeship Program**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

No Attachments Available

5.

DATE: October 26, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Ongoing Discussion Regarding Implementation of a Plan Developed by the Economic and Workforce Development Department (EWDD) and Community Investment for Families Department (CIFD) to Establish a Sustainable Partnership between the City's Workforce and Domestic Violence/Human Trafficking Shelter Systems that Provides Domestic Violence and Other Survivors with Critical Services to Succeed in the Labor Market and Achieve Self-Sufficiency**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 5 - DVHT Pilot Program Report

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

5

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

ERIC GARCETTI
MAYOR

DATE: October 26, 2022

TO: Gabriel Pimental, Chair
Workforce Development Board
Task Force on Vulnerable and Underrepresented Populations

FROM: Carolyn M. Hull, General Manager
Economic and Workforce Development Department

SUBJECT: ONGOING DISCUSSION REGARDING IMPLEMENTATION OF A PLAN DEVELOPED BY THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) AND COMMUNITY INVESTMENT FOR FAMILIES DEPARTMENT (CIFD) TO ESTABLISH A SUSTAINABLE PARTNERSHIP BETWEEN THE CITY'S WORKFORCE AND DOMESTIC VIOLENCE/HUMAN TRAFFICKING SHELTER SYSTEMS THAT PROVIDES DOMESTIC VIOLENCE AND OTHER SURVIVORS WITH CRITICAL SERVICES TO SUCCEED IN THE LABOR MARKET AND ACHIEVE SELF-SUFFICIENCY

RECOMMENDATIONS

The General Manager of the Economic and Workforce Development Department (Department), in partnership with the Community Investments for Families Department, respectfully requests that the Workforce Development Board (WDB):

1. APPROVE of a plan developed jointly by the Economic and Workforce Development Department (EWDD) and Community Investment for Families Department (CIFD) to pilot a partnership between the City's Workforce Development and Domestic Violence/Human Trafficking Shelter Systems that provides survivors of domestic violence with critical services to succeed in the labor market and achieve self-sufficiency.
2. AUTHORIZE the Department to transfer up to $250,000 of Workforce Innovation and Opportunity Act (WIOA) Funding through the WDB Innovation Funds to the Community Investment for Families Department (CIFD) for the implementation of a Domestic Violence (DV) Pilot Program which seeks to enroll a small cohort of individuals and provide workforce development services available and allowed under the WIOA framework.
3. AUTHORIZE the General Manager of CIFD to enter into agreements with (Haven Hills, Inc. and Jenesse Center, Inc.) in amounts not to exceed $125,000 to implement the DV Pilot Program, subject to review and approval of the City Attorney's Office as to form and legality AND compliance with Workforce Innovation and Opportunity Act requirements.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

BACKGROUND

Per the Annual Plan (AP) Strategic Initiative #4, the City of Los Angeles (City) is committed to increasing services to targeted high-barrier populations (vulnerable populations) with a geographic focus in order to increase equity within the local labor market. Domestic Violence (DV) survivors continue to face significant barriers to employment leading to high rates of homelessness among this population.

In order to better serve DV survivors, in 2019 EWDD coordinated mandatory system-wide Domestic Violence training covering a range of various topics provided at no cost by Rainbow Services to its WorkSource (WSC) and YouthSource (YSC) Center contracted agencies.

In 2020, the Department received a total of $810,000 in Underserved COVID-19 Impacted Individuals (UCII) State Additional Assistance funds to provide emergency supportive services to survivors of Domestic Violence and Human Trafficking (DVHT). Despite joint efforts to establish stronger linkages between DVHT referral agencies and WorkSource Centers, program enrollments were low due to WIOA documentation requirements.

DISCUSSION

The DV community faces significant barriers that impact the WDS' ability to effectively provide workforce services. Among the most challenging barriers, privacy concerns make it difficult for the WDS to document legal right to work with Personally Identifiable Information (PII), as required by WIOA. Privacy concerns negatively impact enrollments into CalJOBS, a state tracking system.

This pilot program seeks to enroll a small cohort of individuals to establish best practices and/or subsequent policies for providing effective workforce development services that are allowable under the WIOA framework. Using co-location strategies developed in other successful programs such as LA:RISE, this program will co-locate DV staff member (DV Employment Navigator) at participating WSCs to promote seamless integrated services and collaboration at one location.

Pilot Program Design

In order to continue to improve on prior efforts to align the Workforce Development and DV Systems, the Year 23 Annual Plan allocated $250,000 for the implementation of a new pilot workforce development program focused on increasing workforce development services for domestic violence survivors.

The Pilot Program design will include the following components:

1. WSC and DV Agency assigned partnership based on geographic location
2. Co-location of DV Employment Navigators at participating WSCs to ensure seamless integrated service delivery, including:
    a. WIOA program eligibility, legal right to work
    b. Development of Individual Employment Plan (IEP)

3. Assessment for eligibility of ALL workforce programs, including but not limited to WIOA, Los Angeles Regional Initiative for Social Enterprise (LA:RISE), and other special initiatives/grants,
4. Assessment of eligibility for partner services, including
    a. CA Department of Rehabilitation
    b. Los Angeles Unified School District (LAUSD), Division of Adult and Career Education (DACE)
    c. Los Angeles Community College (LACC)
5. Workforce Development Services include, but are not limited to, the following:
    a. Individual Employment Plan
    b. Case Management
    c. Supportive Services
    d. Employment Training
    e. Job Placement Assistance
    f. Retention and Follow up Services
6. DV and WSC staff will be cross-trained in all program aspects including but not limited to:
    a. WIOA eligibility requirement
    b. Trauma-informed care
    c. Security issues related to survivor's identity and any other training required for DV case managers
    d. Best practices to emotionally prepare DV survivors to enter the workforce
7. DV Employment Navigator will meet the definition of a "domestic violence counselor" pursuant to California Evidence Code Section 1037.1(a)
8. WSC staff will also undergo background checks to ensure the safety of program participants.

Customer Flow

The goal of the program is to promote co-case management of survivors of domestic violence. Career services will be encouraged upon a determination that a participant is ready by the DV Employment Navigator. Additionally,

1. DV Employment Navigator will be co-located at participating WSC a minimum of 3 days per week
2. WSC and the DV Employment Navigator will participate in co-case management sessions with survivors
3. Participants will be assessed for eligibility for all WDS programs and enrolled in the most appropriate based on several factors, including:
    a. Survivor safety
    b. Program eligibility

c. Program flexibility with enrollment data requirements

d. CalJOBS enrollment, required legal right to work documentation

NEXT STEPS

Upon WDB approval, the Department will transfer funds to CIFD for the implementation of the DV Pilot Program.

CMH:GR:DB:SM:cg

Workforce Development Board
City of Los Angeles

6.

DATE: October 26, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Discussion Regarding the Development of a Plan to Underwrite Pre-Apprenticeship and Apprenticeship Activities Utilizing the $200,000 of Workforce Development Board (WDB) Innovation Funds Budgeted in the Program Year 2022-23 WDB Annual Plan**

REQUESTED ACTION:

BACKGROUND:

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ATTACHMENTS:

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No Attachments Available