CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
EXECUTIVE COMMITTEE MEETING

Wednesday, October 19, 2022
10:00 AM - 12:00 PM

Zoom Video Conference Call

MEETING ID: 867 5497 3824 PASSCODE: 591000

AGENDA

1. Call to Order/Roll Call
2. Public Comment on Non-Agenda Items

ACTION ITEMS:

3.	Consideration of the Minutes of September 22, 2022	
4.	Approval of Findings to Continue Teleconferencing Meetings of the Workforce Development Board (WDB) Pursuant to Assembly Bill (AB) 361	Gregg Irish
5.	Authorize the Economic and Workforce Development Department to Accept an Additional $175,000 of Los Angeles County Measure H Funds to Pilot a Culinary Training Program in Partnership with the Weingart Center	Gerardo Ruvalcaba
6.	Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Results of a Request for Quotations (RFQ) for Certified Public Accountant Services to Conduct Fiscal Reviews and Perform Other Related Tasks	Gerardo Ruvalcaba
7.	Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Reallocation of California Megafires National Dislocated Worker Grant (NDWG) Funds from Goodwill Industries to Managed Career Solutions, Inc.	Gerardo Ruvalcaba
8.	Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Allocation and Expenditure of City and County Funds for HIRE LA's Youth Activities	Gerardo Ruvalcaba
9.	Approval of the Economic and Workforce Development Department's	Gerardo Ruvalcaba

(EWDD) Recommendations to Fund California State University, Northridge (CSUN) to Perform an Evaluation of the Angeleno Corps and Student to Student Components of the Californians for All Youth Workforce Development Program

10. Approval of a Plan Developed Jointly by the Economic and Workforce Development Department (EWDD) and Community Investment for Families Department (CIFD) to Establish a Sustainable Partnership between the City's Workforce and Domestic Violence/Human Trafficking Shelter Systems that Provides Domestic Violence and Other Survivors with Critical Services to Succeed in the Labor Market and Achieve Self-Sufficiency — Gerardo Ruvalcaba/Abigail Marquez, General Manager, CIFD

11. Consideration of and Actions Related to a Proposal to Renew the Workforce Development Board (WDB)-Local Elected Official (WDB-LEO) Agreement — Gregg Irish

ADVISORIES/DISCUSSIONS/PRESENTATIONS/REPORT-BACKS/UPDATES

12. Highlights of California Secretary of Labor Natalie Palugyai's Visit to Los Angeles to Meet with City Officials and Service Delivery Partners Regarding the Los Angeles Regional Initiative for Social Enterprise (LA: RISE) — Gregg Irish

13. Next Meeting

14. Adjourn

Executive Committee:

Charles Woo, Patricia Perez, Garrett Gin, David Crippens, Ruth Lopez Novodor, La Shondra Mercurius, Nancy Hoffman-Vanyek

PUBLIC INPUT AT WORKFORCE DEVELOPMENT BOARD MEETINGS

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Phone: 213-744-7164 www.wiblacity.org

3.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Consideration of the Minutes of September 22, 2022**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 3 - Draft_Minutes_WDB_Exec_Comm 09.22.2022

CITY OF LOS ANGELES
WORKFORCE DEVELOPMENT BOARD (WDB)
EXECUTIVE COMMITTEE MEETING
THURSDAY, SEPTEMBER 22, 2022 10:00 A.M. – 12:00 P.M.
VIDEO CONFERENCE CALL

DRAFT MINUTES

MEMBERS PRESENT: Charlie Woo, Garrett Gin, David Crippens, Ruth Lopez Novodor, LaShondra Mercurius, Nancy Hoffman-Vanyek

1. Call to Order: Chair Charles Woo called the meeting to order at 10:02 a.m. after the Commission Executive Assistant confirmed the presence of a quorum.

2. Public Comments on Non-Agenda Items - None

3. Consideration of the Minutes of April 6, 2022
   Moved to Approve Nancy Hoffman Vanyek/Second Garrett Gin
   Motion carries unanimously.

4. Approval of Findings to Continue Teleconferencing Meetings of the Workforce Development Board (WDB) Pursuant to Assembly Bill (AB) 361

   Deputy City Attorney Chris Lee provided background regarding AB 361. The Board needs to make a finding as to one or more of following findings: a state of emergency exists, or state or local officials continue to impose measure to impose social distancing.

   Moved to Approve Patricia Perez/Second Ruth Lopez Novodor
   Motion carries unanimously.

5. Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Selection and Funding of a Third-Party to Evaluate the Effectiveness of the Los Angeles Regional Initiative for Social Enterprise (LA:RISE)

   Gregg Irish provided introductory remarks. Gerardo Ruvalcaba gave a brief history and background of the LA:RISE program. Coming out of the pandemic, it is time to update their evaluation of the program and look at how it is working today, to identify areas and opportunities for improvement. The Department is requesting authority to contract with

the Social Policy Research Associates (SPR) to conduct a process improvement evaluation.

Patricia Perez Moved to Approve $103,570/Second Nancy Hoffman Vanyek)
Vote: Unanimous ayes, motion carries unanimously
Ruth Lopez Novodor recused

6. Approval of the Economic and Workforce Development Department's Recommendations Regarding the Distribution of California for All Funds for Angeleno Corps, Student to Student, and Youth Harvest Related Activities

   Gerardo Ruvalcaba presented the Department's request related to the California for All Grant, $53.3 Million dollars were received to implement Youth Workforce Development Programs focused on transitional employment for high barrier youth (ages 18 – 30). Funds were distributed however there were a number of programs – which the Department held off funding because they were in the process of re-procuring the YouthSource System. The Department would like to redistribute funds that were held back because of either a change in service providers, or because of the uncertainty around the procurement.

   Gregg Irish stated that left over funds are being committed, and the Department is adjusting the money based on the RFP, to maximize service delivery.

   David Crippens Moved to Amend the recommendation - that the Department reach out to the U.S. Department of Labor, and the Department of Agriculture to inquire about future partnerships. Second Patricia Perez
   Motion carries unanimously.
   Ruth Lopez Novodor recused

   David Crippens Moved to Approve the Amended Recommendations/Second Patricia Perez
   Vote: Motion carries unanimously
   Ruth Lopez Novodor recused

7. Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Reallocation of $476,736 of Gang Injunction Settlement Funds Between WorkSource Centers (WSC) to Provide Los Angeles Reconnections Career Academy (LARCA 2.0)/Jobs and Education Program Services to Settlement Class Members

   Gregg Irish provided background regarding the Los Angeles Reconnections Career Academy (LARCA 2.0) Program. This item is about moving money between the LARCA 2.0 service providers to maximize service delivery.

Gerardo Ruvalcaba outlined the Department's request to move money between service providers that are not spending their full allocation to others that are ready to serve members of the settlement group in this last year of the grant.

Moved to Approve Patricia Perez/Second Alex Davis
Vote: Unanimous approval
Recused Ruth Lopez Novodor

8. Authorize the Economic and Workforce Development Department (EWDD) to accept and expend up to $1,663,254 of Regional Equity Recovery Partnership (RERP) Program Funds, in accordance with the service delivery design/plan submitted to the California Workforce Development Board (CWDB)

   Gregg Irish provided background. The State is putting out money through the Regional Equity Recovery Partnership Grant, to encourage local WDBs to work with local community colleges to get folks upskilled and get them livable wage jobs.

   Gerardo Ruvalcaba identified one of the goals for spending the $1.6 million in grant funds is to improve access to career pathways for all of the YouthSource Center participants. The Department is proposing to launch a partnership with the community college system, (replicating the successful LAUSD Gates Program); where they equally co-fund nine navigators that connect WorkSource Center (WSC) and YouthSource Center (YSC) participants to the WSC and YSC Systems for a two-year period.

   Gregg Irish explained the role of a navigator, as someone who will sit with the young person to plot out their path of study to be qualified for a job. When they receive certificates, they will help them get a job, and get into a career ladder. The other money the community colleges will help them find financial aid and help them pay for training.

   Dr. Alex Davis added that the Chancellor has set aside $10 million dollars to leverage, and they are in the process of creating sub-agreements to the colleges in this partnership.

   Moved to Approve David Crippens /Second Ruth Lopez Novodor
   Vote: Motion carries unanimously

9. Approval of a Recommendation from Workforce Development Board (WDB) Staff to Market the City's Workforce Development System (WDS) through the WDB's Sponsorship of "Taste of Soul"

   Gregg Irish presented the request to sponsor the Taste of Soul event in the amount of $5,000.00. This is the largest street fair in Los Angeles. Tables are provided to market the Department's WorkSource System to the event attendees.

Moved to Approve David Crippens /Second Garrett Gin
Vote: Motion carries unanimously

10. Approval of the Economic and Workforce Development Department's (EWDD) Recommendations to Accept $950,000 from the Bureau of Street Lighting (BSL), and Amend and Execute a Contract, Not to Exceed $146,500, with the Brotherhood Crusade for the Digital Inclusion Vision Lab Project

    Gregg Irish provided background. Gerardo Ruvalcaba invited Dawn Comer from Mayor Garcetti's Office to talk about the Vision Lab. Ms. Comer stated that the Vision Lab is a partnership with the Brotherhood Crusade that will focus on youth and workforce development, and address the digital divide through entrepreneurship. Covid-19 has shown the impact of not being connected, especially for communities of color. The Vision Lab will support entrepreneurs who have ideas on how to address the digital divide to move forward as a project or business, and it will help prepare youth for the tech jobs of the future.

    Rachel Kornak from Mayor Garcetti's Office is assisting with the content development. She expressed her thanks to the Board for its support of this important program.

    David Crippens commented that there is great promise in this area, but he wants to caution that things are done very carefully, and partnerships are vetted with the Los Angeles Economic Development Corporation (LAEDC), and through ongoing and thorough partnerships.

    Gerardo Ruvalcaba added that the Department came to the Board in a prior action, to fund LAEDC. The Department will come back with the study that they funded with LAEDC to compare and see what progress has been made.

    David Crippens moved to accept addendum that the new amount is $146,500 is the correct amount. Second Garrett Gin
    Motion carries unanimously

    David Crippens Moved to Approve, and that the Department will amend the budget to reflect the correct amount/Second Ruth Lopez Novodor
    Vote: Unanimously approved.

11. Next Meeting : WED. October 26, 2022 10:00 A.M.

12. Adjourn: Chair Charles Woo adjourned the meeting at 10:52 a.m.

4.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of Findings to Continue Teleconferencing Meetings of the Workforce Development Board (WDB) Pursuant to Assembly Bill (AB) 361**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- ITEM 4 - AB 361 Findings_Language

Findings to Continue Teleconference Meetings Pursuant to AB 361

> Determination in accordance with AB 361 Section 3(e)(3) that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and/or state or local officials have imposed or recommended measures to promote social distancing, this board has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.

The motion or recommendation to be voted on would be:

> I move that the board determine in accordance with AB 361 Section 3(e)(3) that this board has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.

Workforce Development Board
City of Los Angeles

5.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Authorize the Economic and Workforce Development Department to Accept an Additional $175,000 of Los Angeles County Measure H Funds to Pilot a Culinary Training Program in Partnership with the Weingart Center**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

No Attachments Available

6.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Results of a Request for Quotations (RFQ) for Certified Public Accountant Services to Conduct Fiscal Reviews and Perform Other Related Tasks**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 6 - WDB Report - CPA Procurement Recommendations - FINAL

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

6

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

ERIC GARCETTI
MAYOR

DATE: October 19, 2022

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager *Carolyn Hull*
Economic and Workforce Development Department

SUBJECT: APPROVAL OF THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT'S (EWDD) RECOMMENDATIONS REGARDING THE RESULTS OF A REQUEST FOR QUOTATIONS (RFQ) FOR CERTIFIED PUBLIC ACCOUNTANT SERVICES TO CONDUCT FISCAL REVIEWS AND PERFORM OTHER RELATED TASKS

WDB ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Executive Committee of the Workforce Development Board (WDB):

1. APPROVE the results of the 2022 Audit and Related Services Request for Quotation (RFQ) for the term November 1, 2022 through June 30, 2024.
2. APPROVE the funding recommendations as follows; and

PROPOSER	FUNDING
Davis Farr LLP	$158,500
Grant Thornton	$158,500
TOTAL:	**$317,000**

3. AUTHORIZE the General Manager of EWDD to enter into contracts with the recommended service providers as outlined above.

BACKGROUND

The Economic and Workforce Development Department (EWDD) procured and hired Davis Farr LLP to conduct fiscal reviews and related services for the Fiscal Years 2019-2020, 2020-2021, and 2021-2022. Davis Farr assisted the Audit Section in performing fiscal reviews, including, but not limited to, verifying sub-recipient compliance with contract provisions and federal, state, and local regulations, as well as sub-recipient adherence to accounting practices. Davis Farr's contract expired on June 30, 2022.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

Release of Request for Quotations
To ensure continued support in the processing of fiscal reviews and related services, on May 3, 2022, EWDD's Financial Management Division (FMD) solicited Requests for Quotations (RFQ) from qualified auditors from the Office of the Controller's procured list of Certified Public Accountants (CPA). FMD sought a CPA firm to assist with its fiscal monitoring reviews of sub-recipients.

On May 19, 2022, FMD received complete proposals from the following firms:

1. Davis Farr LLP
2. Grant Thornton LLP
3. Crowe LLP
4. BCA Watson Rice LLP

One proposer, Overflow International, submitted an incomplete proposal and did not move forward in the review process.

Quotation Review Process
Pursuant to the RFQ, proposals were reviewed and evaluated based on cost and staff resources. The table below is a summary of the costs per contract and composite cost per hour:

Table 1 – Analysis of Cost Per Contract

	Davis Farr	Grant Thornton	Crowe	BCA Watson
Cost per Contract	$3,390	$4,655	$4,487	$4,465
Composite Cost per Hour	$86.92	$84.64	$199	$95

Of the four CPAs, Davis Farr quoted the lowest cost per contract at $3,390, while Grant Thornton quoted the highest staff resources/hours with the lowest cost per hour at $84.64.

Accordingly, we recommend awarding two (2) contracts, one (1) to Davis Farr LLP and one (1) to Grant Thornton LLP.

NOTIFICATION OF PROPOSAL REVIEW RESULTS

All four (4) proposers have been notified of the results of the 2022 Audit and Related Services RFQ. Because this was an RFQ based on costs and staff resources alone, there is no appeals process.

PROPOSED TERM OF CONTRACTS

The term of the contracts resulting from this RFQ is for twenty (20) months beginning November 1, 2022, through June 30, 2024.

FUNDING RECOMMENDATIONS

The Department's recommendations include the selection of two (2) service providers to assist FMD in fiscal reviews. Table 2 identifies the list of recommended proposers and funding recommendation.

Table 2 – Recommended Service Providers

PROPOSER	FUNDING
Davis Farr LLP	$158,500
Grant Thornton	$158,500
TOTAL:	**$317,000**

NEXT STEPS

Upon authorization, EWDD will begin the process of executing contracts with the two (2) selected firms.

CMH:GR:FVC:CB:DG:cg

7.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Reallocation of California Megafires National Dislocated Worker Grant (NDWG) Funds from Goodwill Industries to Managed Career Solutions, Inc.**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 7 - CMH_WDB Report - Megafire Reallocation - FINAL

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

7

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

ERIC GARCETTI
MAYOR

DATE: October 19, 2022

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager *Carolyn Hull*
Economic and Workforce Development Department

SUBJECT: APPROVAL OF THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT'S (EWDD) RECOMMENDATIONS REGARDING THE REALLOCATION OF CALIFORNIA MEGAFIRES NATIONAL DISLOCATED WORKER GRANT (NDWG) FUNDS FROM GOODWILL INDUSTRIES TO MANAGED CAREER SOLUTIONS, INC.

RECOMMENDATIONS

The General Manager of the Economic and Workforce Development Department (Department) respectfully requests that the Workforce Development Board (WDB):

1. AUTHORIZE the Department to transfer up to $250,000 of California Megafire National Dislocated Worker Grant (NDWG) Funding from Goodwill Industries of Southern California (Goodwill) to Managed Career Solutions (MSC).
2. AUTHORIZE the Department to amend an agreement with Management Career Solutions, in amount not to exceed $250,000 to serve additional participants under the NDWG program.

BACKGROUND

In order to mitigate the extensive losses incurred by California businesses and communities from the wildfires of 2018, the State of California Employment Development Department (EDD) applied for the "2018 California Megafires (NDWG)". On December 21, 2018, the EDD announced that it was successfully awarded $44 million from the U.S. Department of Labor in NDWG funds to provide temporary jobs on fire clean-up and recovery projects and workforce development career services to eligible individuals to serve the areas affected by the wildfires in Butte, Los Angeles, and Ventura counties.

On December 11, 2018, the Department received a notice of award from the EDD for up to $10,425,000 in NDWG funds available through December 31, 2020, to serve the Los Angeles and Ventura counties. Named megafire, also known as the Woolsey fire, worksites and impacted communities include, but are not limited to, the following: Simi

Valley, Malibu, Point Dume, and other communities in the Santa Susana Mountains, the Santa Monica Mountains, the Malibu coast west to Solromar, and other neighborhoods along the Ventura Freeway.

The Megafire NDWG project was awarded in three total increments, with subsequent increments released once the Department reached seventy percent (70%) expenditures for the project. Due to the COVID-19 pandemic and the disruption on service delivery, the NDWG project was extended by the EDD through December 31, 2022. In addition, the Department subsequently received additional funds from the EDD to bring the total Megafire NDWG award to $11,620,545.

The Department conducted a closed procurement or Request for Interest (RFI) to the WorkSource Center system to implement the first and second phase of the NDWG project. The RFI ultimately yielded only proposal from MCS to implement for Phase I of program, and two proposals from both MCS and Goodwill Industries to implement Phase II and Phase III of the project.

PROGRAM DESIGN AND PROGRAM HIGHLIGHTS

The 2018 Megafire NDWG project has funding allocated to provide services to eligible participants under two program components: temporary jobs and workforce development services. Temporary jobs provide cleanup of impacted fire damaged areas, and current wages of $25 per hour for supervisory positions and $20 for non-supervisory positions, for an average of 500 hours. Workforce development services provide participants with access to supportive services, training, case management, and job placement assistance upon completion of temporary employment.

The 2018 Megafire NDWG continues to operate successfully and (as of September 1, 2022) has provided 387 diverse individuals with temporary jobs and 410 individuals with unique workforce development services. The grant serves eligible dislocated workers and prioritizes serving vulnerable individuals with significant barriers to employment. Specifically, the 2018 Megafires NDWG has supported 212 individuals with a reentry background or justice involvement transition into employment. An estimated 25% of participants have been on active parole and/or probation at the time of their temporary employment. A total of 60 individuals enrolled in the program identified as housing insecure or homeless and many of those participants have secured unsubsidized employment upon exiting the program, in addition to stable housing. Additionally, crew supervisors have supported English Language Learning participants, and to date 20 individuals have been enrolled whose primary language is not English.

The work experience and industry recognized training (OSHA 10 and Chainsaw Certification) supports temporary jobs participants attain competitive employment after exiting the grant. Participants have gone on to secure employment with the National Park Service, Mountains and Recreation Authority and Caltrans. Additionally, participants have secured employment various sectors including construction and logistics. Veterans are given priority of service. At this time, five Veterans, including two recent transitioning Veterans have been served. Individuals traditionally underrepresented in this field of work, such as women and or mature workers, have been encouraged and supported in their participation, this includes 66 women and 22 participants between the ages 55-65.

Since project inception members of the public and "green" spaces in the Woolsey burn area have equally benefited from the program. Public parks such as Leo Carrillo State Park, Malibu Creek State Park have seen trails closed by the Woolsey fire re-open for public use. Additionally, the City of Malibu Charmlee Wilderness Park was able to fully re-open to the public after significant closures following the Woolsey fire.

The tables below summarize program allocations and performance to date since the inception of the program.

Table 1: Total Funding by Increment

2018 Megafire NDWG Allocation	First Increment	Second Increment	Third Increment	Fourth Increment	Grand Total
Temporary Jobs	$ 3,000,000	$ 3,000,000	$ 2,548,782	$ 1,164,334	$ 9,713,116
Workforce Development	$ 485,404	$ 485,404	$ 936,621	$ -	$ 1,907,429
Total	**$ 3,485,404**	**$ 3,485,404**	**$3,485,403**	**$ 1,164,334**	**$ 11,620,545**

Table 2: Funding Distribution

2018 Megafire NDWG Combined Budget Allocation	
EWDD (10%)	$ 1,162,055
MCS	$ 9,203,770
Goodwill Industries	$ 1,254,720
Total	**$11,620,545**

Table 3: Program Goals

2018 Megafire NDWG Performance Goals	First Allocation	Second Allocation	Third Allocation	Fourth Allocation	Total Cumulative Performance
Temporary Employment	100	300	439	497	497
Workforce Development Services	150	300	439	497	497

Table 4: Performance to Date

	Career Services	Transitional Employment	Total
MCS	385	340	725
Goodwill Industries	25	47	72
Total	**410**	**387**	***797**

*Includes duplication of services

DISCUSSION

The 2018 Megafire NDWG project, after multiple project extensions due to COVID-19 pandemic, will expire on December 31, 2022. To ensure maximum service delivery and expenditures, the Department is requesting authority to transfer up to $250,000 of Megafire NDWG project funding from Goodwill to MCS, see Table 5. The $250,000 will be allocated to under the temporary jobs component to provide employment to a minimum of 15 new program participants.

Table 5

Approved Total Budget Allocation		Funding Adjustment	Revised Total Budget Allocation
EWDD (10%)	$ 1,162,055	-	$ 1,162,055
MCS	$ 9,203,770	+$250,000	$ 9,453,770
Goodwill Industries	$ 1,254,720	($250,000)	$ 1,004,720
Total	**$ 11,620,545**	**-**	**$ 11,620,545**

NEXT STEPS

Upon WDB approval, EWDD will execute a 2018 Megafire NDWG contract amendment to increase funding and performance under the agreement with MCS.

CMH:GR:DB:TE:RS:cg

8.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of the Economic and Workforce Development Department's (EWDD) Recommendations Regarding the Allocation and Expenditure of City and County Funds for HIRE LA's Youth Activities**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 8 - CMH_WDB Report - HLAY City GF County - FINAL

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

8

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

ERIC GARCETTI
MAYOR

DATE: October 19, 2022

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager *Carolyn Hull*
Economic and Workforce Development Department

SUBJECT: APPROVAL OF THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT'S (EWDD) RECOMMENDATIONS REGARDING THE ALLOCATION AND EXPENDITURE OF CITY AND COUNTY FUNDS FOR HIRE LA'S YOUTH ACTIVITIES

WORKFORCE DEVELOPMENT BOARD (WDB) ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) respectfully requests that the Workforce Development Board:

1. AUTHORIZE the General Manager of the EWDD, or designee, to allocate/redistribute $2,823,200 in City GF HLAY funds to provide work experience to youth, ages 14-24, most impacted by the pandemic. (Table 1)
2. AUTHORIZE the General Manager of the EWDD, or designee, to allocate and redistribute $2,559,426 in County HLAY funds (CalWORKS: $937,320, OUY: $992,035, Foster: $184,900, SIY: $345,139, and JJCPA: $100,032) to provide work experience to youth, ages 14-24, most impacted by the pandemic. (Tables 2, 3, 4, 5, and 6)
3. AUTHORIZE the General Manager of the EWDD, or designee, to allocate $45,090 in County WIOA Formula funds to provide work experience to youth, ages 16-24, most impacted by the pandemic. (Table 7)
4. AUTHORIZE the General Manager of EWDD, designee, to execute new agreements and amendments as outlined in Tables 1 - 7 in order to provide work experience opportunities to Los Angeles' youth most impacted by the pandemic.

BACKGROUND

The COVID-19 pandemic has amplified existing inequities in the public education system and deepened the crisis of disengagement and low enrollment in higher education programs among Black and Latinx students across the City of Los Angeles (City). The pandemic's impacts have been particularly devastating in poor communities of color, compounding injustice in health care, job opportunities, housing, and family stability.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

City General Fund Hire LA Youth

The HLAY, previously known as Summer Youth Employment Program (SYEP), has been a vital component of the Youth Workforce System for over 30 years in the City of Los Angeles. Youth and young adults between the ages of 14-24 have the opportunity to earn a paycheck while developing foundational workplace skills and a connection to the labor force.

County Hire LA Youth

LA County approved funding to provide youth ages 14-24 with work-based learning, including work-readiness instruction, career exploration, and on-the-job work experience. The program serves low- and moderate-income youth with an emphasis on youth from CalWORKs families, probation youth, and foster youth. Services focus on Job Readiness, Financial Literacy, and paid work experience. County funded youth may participate in the County Youth Bridges Program, which exposes youth to careers with the County of Los Angeles.

RECOMMENDATION

To fully utilize the City GF and County HLAY and County WIOA Formula program funds, EWDD requests approval of the allocation/redistribution detailed in Tables 1 – 7.

Table 1 provides a summary of EWDD's recommended allocation/redistribution of $2,823,200 in City GF HLAY program funds. The term of the contracts will be July 1, 2022 – June 30, 2023.

Table 1: Allocation/Redistribution of City GF HLAY

AGENCY	ORIGINAL CITY GF HLAY	DECREASE CITY GF HLAY	INCREASE CITY GF HLAY	NET CHANGE	NEW CITY GF HLAY AMOUNT
Catholic Charities of Los Angeles, Inc. - Central	$35,100		$45,900	$45,900	$81,000
Catholic Charities of Los Angeles, Inc. - South	$35,100		$126,900	$126,900	$162,000
City of Long Beach/Pacific Gateway	$48,600		$62,400	$62,400	$111,000
Managed Career Solutions, Inc. - Harbor			$128,675	$128,675	$128,675
Coalition for Responsible Community Development	$43,200		$151,800	$151,800	$195,000
El Proyecto del Barrio, Inc. – North Valley	$43,200		$151,800	$151,800	$195,000
El Proyecto del Barrio, Inc. – South Valley	$43,200		$151,800	$151,800	$195,000
Goodwill Industries of Southern California	$35,100		$66,900	$66,900	$102,000
Los Angeles Brotherhood Crusade	$37,800		$181,200	$181,200	$219,000
Para Los Niños - Central	$40,500		$181,500	$181,500	$222,000

Para Los Niños - East	$40,500		$184,500	$184,500	$225,000
The Regents of the University of California (UCLA) Central			$81,000	$81,000	$81,000
The Regents of the University of California (UCLA) West	$40,500		$145,500	$145,500	$186,000
Watts Labor Community Action Committee	$35,100		$141,575	$141,575	$176,675
Youth Opportunity Movement - Boyle Heights	$86,300		$282,700	$200,000	$286,300
Youth Opportunity Movement - Watts	$86,300		$120,700	$120,700	$207,000
All Peoples Community Center	$10,800		$46,200	$46,200	$57,000
Holman Community Development Corporation	$5,400		$18,600	$18,600	$24,000
Housing Authority of the City of Los Angeles	$35,100		$123,900	$123,900	$159,000
Los Angeles Conservation Corps, Inc.	$35,100		$123,900	$123,900	$159,000
Los Angeles LGBT Center	$18,900		$68,100	$68,100	$87,000
Los Angeles Unified School District	$29,700		$41,650	$41,650	$71,350
Managed Career Solutions, Inc.	$32,400		$126,600	$126,600	$159,000
Salvadoran American Leadership and Educational Fund	$16,200		$55,800	$55,800	$72,000
UAW-Labor Employment and Training Corporation	$8,100		$24,900	$24,900	$33,000
Barrio Action	$8,100	($8,100)		($8,100)	$0
Community Career Development, Inc.	$5,400		$12,600	$12,600	$18,000
Inner-City Arts	$5,400		$21,600	$21,600	$27,000
The Shakespeare Center of Los Angeles	$10,800		$37,200	$37,200	$48,000
Toberman Neighborhood Center	$8,100	($8,100)		($8,100)	$0
Unallocated Balance	$2,968,000	($2,807,000)		($2,807,000)	$161,000
Totals	**$3,848,000**	**($2,823,200)**	**$2,823,200**	**$0**	**$3,848,000**

Table 2 provides a summary of EWDD's recommended allocation of $937,320 in County CalWORKS HLAY program funds. The term of the contracts will be July 1, 2022 – June 30, 2023.

Table 2: Allocation/Redistribution of County CalWORKS HLAY

AGENCY	ORIGINAL COUNTY HLAY	DECREASE COUNTY HLAY	INCREASE COUNTY HLAY	NET CHANGE	NEW COUNTY HLAY AMOUNT
Catholic Charities of Los Angeles, Inc. - Central	$60,827			$0	$60,827
Catholic Charities of Los Angeles, Inc. - South	$60,827		$33,323	$33,323	$94,150
City of Long Beach/Pacific Gateway	$127,617			$0	$127,617
Managed Career Solutions, Inc. - Harbor			$69,740	$69,740	$69,740
Coalition for Responsible Community Development	$90,644		$52,324	$52,324	$142,968
El Proyecto del Barrio, Inc. – North Valley	$127,617		$71,143	$71,143	$198,760
El Proyecto del Barrio, Inc. – South Valley	$183,673		$102,263	$102,263	$285,936
Goodwill Industries of Southern California	$60,827		$33,323	$33,323	$94,150
Los Angeles Brotherhood Crusade	$60,827		$33,323	$33,323	$94,150
Para Los Niños - Central	$114,497		$63,341	$63,341	$177,838
Para Los Niños - East	$114,497		$63,341	$63,341	$177,838
The Regents of the University of California (UCLA) - Central			$34,725	$34,725	$34,725
The Regents of the University of California (UCLA) - West	$95,414		$54,528	$54,528	$149,942
Watts Labor Community Action Committee	$90,644		$52,324	$52,324	$142,968
Youth Opportunity Movement - Boyle Heights	$108,534		$62,330	$62,330	$170,864
Youth Opportunity Movement - Watts	$138,673		$77,522	$77,522	$216,195
All Peoples Community Center	$17,891		$10,005	$10,005	$27,896
Holman Community Development Corporation	$9,542		$4,406	$4,406	$13,948
Housing Authority of the City of Los Angeles	$48,900		$27,814	$27,814	$76,714
Los Angeles Unified School District	$64,081		$37,043	$37,043	$101,124
Managed Career Solutions, Inc.	$65,598		$35,526	$35,526	$101,124

UAW-Labor Employment and Training Corporation	$5,964		$7,984	$7,984	$13,948
Inner-City Arts	$11,939		$5,496	$5,496	$17,435
The Shakespeare Center of Los Angeles	$11,939		$5,496	$5,496	$17,435
Unallocated Balance	$1,699,418	($937,320)		($937,320)	$762,098
Totals	**$3,370,390**	**($937,320)**	**$937,320**	**$0**	**$3,370,390**

Table 3 provides a summary of EWDD's recommended allocation/redistribution of $992,035 in County OUY HLAY program funds. The term of the contracts will be July 1, 2022 – June 30, 2023.

Table 3: Allocation of County OUY HLAY

AGENCY	ORIGINAL COUNTY HLAY	DECREASE COUNTY HLAY	INCREASE COUNTY HLAY	NET CHANGE	NEW COUNTY HLAY AMOUNT
Catholic Charities of Los Angeles, Inc. - Central	$83,299			$0	$83,299
Catholic Charities of Los Angeles, Inc. - South	$83,299		$39,079	$39,079	$122,378
City of Long Beach/Pacific Gateway	$94,009			$0	$94,009
Managed Career Solutions, Inc. - Harbor			$44,472	$44,472	$44,472
Coalition for Responsible Community Development	$121,379		$55,747	$55,747	$177,126
El Proyecto del Barrio, Inc. – North Valley	$122,569		$54,557	$54,557	$177,126
El Proyecto del Barrio, Inc. – South Valley	$161,839		$73,256	$73,256	$235,095
Goodwill Industries of Southern California	$129,709		$60,299	$60,299	$190,008
Los Angeles Brotherhood Crusade	$115,429		$52,036	$52,036	$167,465
Para Los Niños - Central	$99,960		$44,962	$44,962	$144,922
Para Los Niños - East	$120,189		$53,717	$53,717	$173,906
The Regents of the University of California (UCLA) - Central			$39,079	$39,079	$39,079
The Regents of the University of California (UCLA) - West	$152,319		$69,894	$69,894	$222,213
Watts Labor Community Action Committee	$116,619		$54,066	$54,066	$170,685
Youth Opportunity Movement - Boyle Heights	$134,469		$145,713	$145,713	$280,182

Youth Opportunity Movement - Watts	$135,279		$57,950	$57,950	$193,229
All Peoples Community Center	$29,750		$12,116	$12,116	$41,866
Housing Authority of the City of Los Angeles	$52,360		$24,931	$24,931	$77,291
Los Angeles LGBT Center	$54,740		$25,772	$25,772	$80,512
Los Angeles Unified School District	$52,360		$28,152	$28,152	$80,512
Managed Career Solutions, Inc.	$77,350		$35,367	$35,367	$112,717
UAW-Labor Employment and Training Corporation	$8,330		$4,552	$4,552	$12,882
Barrio Action	$29,750	($29,750)		($29,750)	$0
Community Career Development	$11,900		$4,202	$4,202	$16,102
Inner - City Arts	$11,900		$4,202	$4,202	$16,102
The Shakespeare Center of Los Angeles	$17,850		$7,914	$7,914	$25,764
Toberman Neighborhood Center	$29,750	($29,750)		($29,750)	$0
Unallocated Balance	$1,945,377	($932,535)		($932,535)	$1,012,842
Totals	**$3,991,784**	**($992,035)**	**$992,035**	**$0**	**$3,991,784**

Table 4 provides a summary of EWDD's recommended allocation of $184,900 in County Foster HLAY program funds. The term of the contracts will be July 1, 2022 – June 30, 2023.

Table 4: Allocation of County Foster HLAY

AGENCY	ORIGINAL COUNTY HLAY	DECREASE COUNTY HLAY	INCREASE COUNTY HLAY	NET CHANGE	NEW COUNTY HLAY AMOUNT
Catholic Charities of Los Angeles, Inc. - Central	$16,714			$0	$16,714
Catholic Charities of Los Angeles, Inc. - South	$16,714		$11,080	$11,080	$27,794
City of Long Beach/Pacific Gateway	$26,265			$0	$26,265
Managed Career Solutions, Inc. - Harbor			$15,426	$15,426	$15,426
Coalition for Responsible Community Development	$31,040		$17,599	$17,599	$48,639
El Proyecto del Barrio, Inc. – North Valley	$28,652		$16,513	$16,513	$45,165
El Proyecto del Barrio, Inc. – South Valley	$29,846		$18,793	$18,793	$48,639

Goodwill Industries of Southern California	$20,296		$10,972	$10,972	$31,268
Los Angeles Brotherhood Crusade	$31,040		$17,599	$17,599	$48,639
Para Los Niños - Central	$11,939		$5,432	$5,432	$17,371
Para Los Niños - East	$22,683		$12,059	$12,059	$34,742
The Regents of the University of California (UCLA) - Central			$11,080	$11,080	$11,080
The Regents of the University of California (UCLA) - West	23877		$14,340	$14,340	$38,217
Watts Labor Community Action Committee	$22,683		$12,059	$12,059	$34,742
Youth Opportunity Movement - Boyle Heights	$16,714		$11,080	$11,080	$27,794
Youth Opportunity Movement - Watts	$23,874		$10,868	$10,868	$34,742
Unallocated Balance	$337,603	($184,900)		($184,900)	$152,703
Totals	**$659,940**	**($184,900)**	**$184,900**	**$0**	**$659,940**

Table 5 provides a summary of EWDD's recommended allocation of $345,139 in County SIY HLAY program funds. The term of the contracts will be July 1, 2022 – June 30, 2023.

Table 5: Allocation of County SIY HLAY

AGENCY	ORIGINAL COUNTY HLAY	DECREASE COUNTY HLAY	INCREASE COUNTY HLAY	NET CHANGE	NEW COUNTY HLAY AMOUNT
Catholic Charities of Los Angeles, Inc. - Central	$38,740			$0	$38,740
Catholic Charities of Los Angeles, Inc. - South	$38,740		$20,533	$20,533	$59,273
City of Long Beach/Pacific Gateway	$38,740			$0	$38,740
Managed Career Solutions, Inc. - Harbor			$20,533	$20,533	$20,533
Coalition for Responsible Community Development	$38,740		$20,533	$20,533	$59,273
El Proyecto del Barrio, Inc. – North Valley	$38,740		$20,533	$20,533	$59,273
El Proyecto del Barrio, Inc. – South Valley	$38,740		$24,020	$24,020	$62,760
Goodwill Industries of Southern California	$38,740		$24,020	$24,020	$62,760
Los Angeles Brotherhood Crusade	$39,914		$22,846	$22,846	$62,760
Para Los Niños - Central	$38,740		$24,020	$24,020	$62,760
Para Los Niños - East	$38,740		$24,020	$24,020	$62,760

The Regents of the University of California (UCLA) - Central			$20,533	$20,533	$20,533
The Regents of the University of California (UCLA) - West	$38,740		$24,020	$24,020	$62,760
Watts Labor Community Action Committee	$38,740		$24,020	$24,020	$62,760
Youth Opportunity Movement - Boyle Heights	$38,689		$24,071	$24,071	$62,760
Youth Opportunity Movement - Watts	$38,689		$24,071	$24,071	$62,760
Housing Authority of the City of Los Angeles	$42,261		$20,499	$20,499	$62,760
Managed Career Solutions, Inc.	$10,566		$6,867	$6,867	$17,433
Unallocated Balance	$624,141	($345,139)		($345,139)	$279,002
Totals	**$1,220,400**	**($345,139)**	**$345,139**	**$0**	**$1,220,400**

Table 6 provides a summary of EWDD's recommended allocation of $100,032 in County JJCPA HLAY program funds. The term of the contracts will be July 1, 2022 – June 30, 2023.

Table 6: Allocation of County JJCPA HLAY

AGENCY	ORIGINAL COUNTY HLAY	DECREASE COUNTY HLAY	INCREASE COUNTY HLAY	NET CHANGE	NEW COUNTY HLAY AMOUNT
Catholic Charities of Los Angeles, Inc. - South	$19,098		$12,396	$12,396	$31,494
Coalition for Responsible Community Development	$5,968		$8,029	$8,029	$13,997
El Proyecto del Barrio, Inc. - South Valley	$45,358		$28,128	$28,128	$73,486
Goodwill Industries of Southern California	$9,549		$4,448	$4,448	$13,997
Los Angeles Brotherhood Crusade	$9,549		$4,448	$4,448	$13,997
Para Los Niños - Central	$14,324		$10,171	$10,171	$24,495
Youth Opportunity Movement - Boyle Heights	$25,067		$13,426	$13,426	$38,493
Youth Opportunity Movement - Watts	$25,067		$13,426	$13,426	$38,493
Housing Authority of the City of Los Angeles	$11,937		$5,560	$5,560	$17,497
Unallocated Balance	$173,233	($100,032)		($100,032)	$73,201
Totals	**$339,150**	**($100,032)**	**$100,032**	**$0**	**$339,150**

Table 7 provides a summary of EWDD's recommended allocation of $45,090 in County WIOA Formula program funds. The term of the contracts will be July 1, 2022 – June 30, 2023.

Table 7: Allocation of County WIOA Formula

AGENCY	ORIGINAL COUNTY HLAY	DECREASE COUNTY HLAY	INCREASE COUNTY HLAY	NET CHANGE	NEW COUNTY HLAY AMOUNT
Goodwill – Northeast San Fernando Valley	$0		$45,090	$45,090	$45,090
Unallocated Balance	$45,090	($45,090)		($45,090)	$0
Totals	**$45,090**	**($45,090)**	**$45,090**	**$0**	**$45,090**

NEXT STEPS

Upon WDB approval, EWDD will execute agreements and/or amendments to agreements with agencies listed in Tables 1-7.

CMH:GR:MV:FG:cg

9.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of the Economic and Workforce Development Department's (EWDD) Recommendations to Fund California State University, Northridge (CSUN) to Perform an Evaluation of the Angeleno Corps and Student to Student Components of the Californians for All Youth Workforce Development Program**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 9 - CMH_WDB Report - CSUN Evaluation for AC - FINAL

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

9

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

ERIC GARCETTI
MAYOR

DATE: October 19, 2022

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hulls, General Manager *Carolyn Hull*
Economic and Workforce Development Department

SUBJECT: APPROVAL OF THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT'S (EWDD) RECOMMENDATIONS TO FUND CALIFORNIA STATE UNIVERSITY, NORTHRIDGE (CSUN) TO PERFORM AN EVALUATION OF THE ANGELENO CORPS AND STUDENT TO STUDENT COMPONENTS OF THE CALIFORNIANS FOR ALL YOUTH WORKFORCE DEVELOPMENT PROGRAM

WORKFORCE DEVELOPMENT BOARD (WDB) REQUESTED ACTION

The General Manager of the Economic and Workforce Development Department ("Department") respectfully requests that the Workforce Development Board:

1. AUTHORIZE the Department to identify $140,000 in Program Year 2021-22 General Fund Savings to fund the continued evaluation of the Student to Student (S2S) and Angeleno Corp (AC) programs; and
2. Authorize the Department to execute an agreement with the California State University Northridge (CSUN) in an amount not to exceed $140,000 to continue the evaluation of the S2S and AC programs.

BACKGROUND

On June 1, 2021, City of Los Angeles Mayor Eric Garcetti signed an unprecedented "Justice Budget" for Fiscal Year 2021-2022, which had been approved unanimously by the City Council — prioritizing equity and making significant investments in youth development and career pathways for young Angelenos. Two such investment were the creation of the Student to Student (S2S) Success Pilot and the Angeleno Corp programs. These programs sought to provide job skills training and paid employment to high-need students in communities that have struggled as a result of the COVID-19 pandemic. The purpose of the programs was two-fold: to reverse the disproportionate disconnection rates and learning loss experienced by many communities; and to provide paid work experience and career exploration to older students to prepare them for essential employment in key employment sectors.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

DISCUSSION

The S2S Pilot and the AC programs both tracked key program metrics to demonstrate the effectiveness of the program models. Student to Student goals included participants reductions in missing school assignments and grade improvements in core subject areas (math, English, science, history/social science, visual and performing arts, and language other than English), compared to the 2020-21 academic year. AC program metrics included assistance at a community college, in high school equivalency program, and/or in a valid career certificate program, and service delivery to community-based organizations. Both programs also tracked program effectiveness through student and parent surveys to measure program satisfaction and evaluate improvements in student confidence and school engagement as a result of academic gains from the program. Program effectiveness was evaluated through an evaluation conducted by the California State University Northridge (CSUN).

After the successful implementation of these critical programs, the City funded both programs through the $53.3 million Californians for All grant. Given the significance of each program and the potential impact upon future participants, it is critical to continue the City's evaluation of future cohorts. The goal of the on-going evaluation is to (1) determine wether the program activities were implemented as intended, (2) identify the extent to which the program achieved its target outcomes, and (3) assess perceptions and attitudes about program effectiveness. EWDD therefore proposes to fund CSUN, in an amount not to exceed $140,000, to continue the evalution of future S2S and AC cohorts.

NEXT STEPS

Upon WDB approval, the EWDD will execute an agreement with CSUN to begin the planning process.

CMH:GR:CK:cg

Workforce Development Board
City of Los Angeles

10.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Approval of a Plan Developed Jointly by the Economic and Workforce Development Department (EWDD) and Community Investment for Families Department (CIFD) to Establish a Sustainable Partnership between the City's Workforce and Domestic Violence/Human Trafficking Shelter Systems that Provides Domestic Violence and Other Survivors with Critical Services to Succeed in the Labor Market and Achieve Self-Sufficiency**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 10 - WDB Report - DVHT Pilot Program - FINAL

CITY OF LOS ANGELES
CALIFORNIA

CAROLYN M. HULL
GENERAL MANAGER

10

ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT

1200 W. 7TH STREET
LOS ANGELES, CA 90017

ERIC GARCETTI
MAYOR

DATE: October 19, 2022

TO: Charles Woo, Chair
Workforce Development Board, Executive Committee

FROM: Carolyn M. Hull, General Manager *Carolyn Hull*
Economic and Workforce Development Department

SUBJECT: APPROVAL OF A PLAN DEVELOPED JOINTLY BY THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) AND COMMUNITY INVESTMENT FOR FAMILIES DEPARTMENT (CIFD) TO ESTABLISH A SUSTAINABLE PARTNERSHIP BETWEEN THE CITY'S WORKFORCE AND DOMESTIC VIOLENCE/HUMAN TRAFFICKING SHELTER SYSTEMS THAT PROVIDES DOMESTIC VIOLENCE AND OTHER SURVIVORS WITH CRITICAL SERVICES TO SUCCEED IN THE LABOR MARKET AND ACHIEVE SELF-SUFFICIENCY

RECOMMENDATIONS

The General Manager of the Economic and Workforce Development Department (Department), in partnership with the Community Investments for Families Department, respectfully requests that the Workforce Development Board (WDB):

1. APPROVE of a plan developed jointly by the Economic and Workforce Development Department (EWDD) and Community Investment for Families Department (CIFD) to pilot a partnership between the City's Workforce Development and Domestic Violence/Human Trafficking Shelter Systems that provides survivors of domestic violence with critical services to succeed in the labor market and achieve self-sufficiency.
2. AUTHORIZE the Department to transfer up to $250,000 of Workforce Innovation and Opportunity Act (WIOA) Funding through the WDB Innovation Funds to the Community Investment for Families Department (CIFD) for the implementation of a Domestic Violence (DV) Pilot Program which seeks to enroll a small cohort of individuals and provide workforce development services available and allowed under the WIOA framework.
3. AUTHORIZE the General Manager of CIFD to enter into agreements with (Haven Hills, Inc. and Jenesse Center, Inc.) in amounts not to exceed $125,000 to implement the DV Pilot Program, subject to review and approval of the City Attorney's Office as to form and legality AND compliance with Workforce Innovation and Opportunity Act requirements.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

BACKGROUND

Per the Annual Plan (AP) Strategic Initiative #4, the City of Los Angeles (City) is committed to increasing services to targeted high-barrier populations (vulnerable populations) with a geographic focus in order to increase equity within the local labor market. Domestic Violence (DV) survivors continue to face significant barriers to employment leading to high rates of homelessness among this population.

In order to better serve DV survivors, in 2019 EWDD coordinated mandatory system-wide Domestic Violence training covering a range of various topics provided at no cost by Rainbow Services to its WorkSource (WSC) and YouthSource (YSC) Center contracted agencies.

In 2020, the Department received a total of $810,000 in Underserved COVID-19 Impacted Individuals (UCII) State Additional Assistance funds to provide emergency supportive services to survivors of Domestic Violence and Human Trafficking (DVHT). Despite joint efforts to establish stronger linkages between DVHT referral agencies and WorkSource Centers, program enrollments were low due to WIOA documentation requirements.

DISCUSSION

The DV community faces significant barriers that impact the WDS' ability to effectively provide workforce services. Among the most challenging barriers, privacy concerns make it difficult for the WDS to document legal right to work with Personally Identifiable Information (PII), as required by WIOA. Privacy concerns negatively impact enrollments into CalJOBS, a state tracking system.

This pilot program seeks to enroll a small cohort of individuals to establish best practices and/or subsequent policies for providing effective workforce development services that are allowable under the WIOA framework. Using co-location strategies developed in other successful programs such as LA:RISE, this program will co-locate DV staff member (DV Employment Navigator) at participating WSCs to promote seamless integrated services and collaboration at one location.

Pilot Program Design

In order to continue to improve on prior efforts to align the Workforce Development and DV Systems, the Year 23 Annual Plan allocated $250,000 for the implementation of a new pilot workforce development program focused on increasing workforce development services for domestic violence survivors.

The Pilot Program design will include the following components:

1. WSC and DV Agency assigned partnership based on geographic location
2. Co-location of DV Employment Navigators at participating WSCs to ensure seamless integrated service delivery, including:
    a. WIOA program eligibility, legal right to work
    b. Development of Individual Employment Plan (IEP)

3. Assessment for eligibility of ALL workforce programs, including but not limited to WIOA, Los Angeles Regional Initiative for Social Enterprise (LA:RISE), and other special initiatives/grants,
4. Assessment of eligibility for partner services, including
    a. CA Department of Rehabilitation
    b. Los Angeles Unified School District (LAUSD), Division of Adult and Career Education (DACE)
    c. Los Angeles Community College (LACC)
5. Workforce Development Services include, but are not limited to, the following:
    a. Individual Employment Plan
    b. Case Management
    c. Supportive Services
    d. Employment Training
    e. Job Placement Assistance
    f. Retention and Follow up Services
6. DV and WSC staff will be cross-trained in all program aspects including but not limited to:
    a. WIOA eligibility requirement
    b. Trauma-informed care
    c. Security issues related to survivor's identity and any other training required for DV case managers
    d. Best practices to emotionally prepare DV survivors to enter the workforce
7. DV Employment Navigator will meet the definition of a "domestic violence counselor" pursuant to California Evidence Code Section 1037.1(a)
8. WSC staff will also undergo background checks to ensure the safety of program participants.

Customer Flow

The goal of the program is to promote co-case management of survivors of domestic violence. Career services will be encouraged upon a determination that a participant is ready by the DV Employment Navigator. Additionally,

1. DV Employment Navigator will be co-located at participating WSC a minimum of 3 days per week
2. WSC and the DV Employment Navigator will participate in co-case management sessions with survivors
3. Participants will be assessed for eligibility for all WDS programs and enrolled in the most appropriate based on several factors, including:
    a. Survivor safety
    b. Program eligibility

c. Program flexibility with enrollment data requirements

d. CalJOBS enrollment, required legal right to work documentation

NEXT STEPS

Upon WDB approval, the Department will transfer funds to CIFD for the implementation of the DV Pilot Program.

CMH:GR:DB:SM:cg

11.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Consideration of and Actions Related to a Proposal to Renew the Workforce Development Board (WDB)-Local Elected Official (WDB-LEO) Agreement**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

- Item 11 - CLA Report on WDB LEO
- Item 11 - Workforce Governance - LA 10_22 Power Point

REPORT OF THE CHIEF LEGISLATIVE ANALYST

DATE: December 2, 2021

TO: Honorable Members of the Los Angeles City Council

FROM: Sharon M. Tso KEK for Assignment No. 21-08-0640
Chief Legislative Analyst

SUBJECT: Workforce Development Board/Local Elected Officials Four-Year Agreement

SUMMARY

On June 30, 2021, the City Council instructed this Office, in consultation with the City Attorney, to review and negotiate the Workforce Development Board (WDB) and Local Elected Officials (LEO) Four-Year Agreement (Agreement) on behalf of the City Council, and report with recommendations for its implementation (C.F. 21-0647). The current Agreement was approved by Council in June 2016 (C.F. 16-0475) with extensions approved on June 30, 2020 (C.F. 20-0673) and June 30, 2021 (C.F. 21-0647), and is set to expire December 31, 2021.

~~WDB~~ staff have reviewed the current Agreement and recommend changes. These changes have been presented to the WDB on two occasions and have now been transmitted to the Council for review. As instructed by Council, the CLA, with the assistance of the City Attorney, has reviewed the draft Agreement and recommends additional changes to improve and maximize accountability, efficiency, and oversight of the City's workforce development funds, programs, and services, pursuant to the Workforce Innovation and Opportunity Act (WIOA). Recommendations are included in this report to extend the Agreement for six months to continue the negotiations.

This report includes: 1) background information on the federal WIOA; 2) a review of the draft WDB/LEO Four-Year Agreement; 3) overview of regional planning efforts; 4) proposed WDB staffing changes; and 5) proposed changes to the WDB Executive Committee to ensure greater transparency, oversight, and efficiency of workforce development activities.

RECOMMENDATIONS

That the City Council:

1) Extend the Workforce Development Board (WDB)/Local Elected Officials (LEO) from December 31, 2021 to June 30, 2022 to continue the negotiations.

2) Instruct the Chief Legislative Analyst, with the assistance of the City Attorney, to amend the Workforce Development Board (WDB)/Local Elected Officials (LEO) Four-Year Agreement by incorporating the following provisions:

   a) "WDB Executive Director" shall mean the Chief Executive Officer of the WDB who is selected by the Mayor to provide policy advice to the WDB and to perform

certain policy-related tasks under the supervision of the WIOA Administrator (Economic and Workforce Development Department) with daily consultation and support from the WDB President and the Mayor.

b) "WDB Executive Staff" shall mean the WDB Executive Director and those City employees assigned to provide policy advice to the WDB and to perform certain policy-related tasks under the supervision of the WIOA Administrator (Economic and Workforce Development Department) with daily consultation and support from the WDB President and the Mayor.

c) Should the need to collaborate with other local or regional boards arise, the WIOA Administrator (Economic and Workforce Development Department) shall report to the Economic Development and Jobs Committee (EDJC), or its successor, in order to receive guidance on how such collaboration shall take place. In the event there is insufficient time to obtain EDJC's guidance before making a decision on collaboration with other local or regional boards, the WIOA Administrator shall provide input to the WDB on behalf of EDJC and report the same to the EDJC at the next EDJC meeting. In cases where the EDJC's guidance conflicts with WDB's position and a compromise is not reached, the decision of the EDJC as represented by the WIOA Administrator, shall prevail.

d) The Executive Committee shall be comprised of WDB Officers (i.e., the WDB Chair, the WDB Secretary, the WDB Treasurer, Vice Chairs/the Chairs of WDB Standing Committees) and a person designated by the City Council Chair of the Economic Development and Jobs Committee. The WDB Chair shall have the authority to appoint up to two (2) additional WDB members to the Executive Committee, subject to the approval of the full WDB, consistent with the current WDB Bylaws. No fewer than 50 percent plus one members of the Executive Committee shall be WDB representatives of private industry/business, as required by federal law.

3. Instruct the Chief Legislative Analyst, with the assistance of the City Attorney and the WIOA Administrative Entity, to review the WDB Bylaws and report to Council with recommendations to improve the representation and composition of the WDB membership, including the Youth Council, and ensure that the City and WDB are meeting the needs of job seekers and employers.

FISCAL IMPACT

Approval of the CLA recommendations will have no impact on the General Fund.

BACKGROUND

In June 2021, the City Council instructed this Office, in consultation with the City Attorney, to review and negotiate the WDB/LEO Four-Year Agreement on behalf of the City Council, and report with recommendations for its implementation (C.F. 21-0647). In response to the Council's request, our Office reviewed the amendments proposed by WDB staff, examined WDB Executive Committee meeting minutes between 2019 and 2020, met with EWDD and Los Angeles County

workforce development staff, and consulted with the City Attorney. Through this process, several opportunities were identified to strengthen the Council's presence in the decision-making process of workforce development activities locally and regionally.

The section below provides an overview of the WIOA and its provisions requiring local development boards, agreements between local boards and local elected officials, and regional planning efforts for local and regional workforce development activities. This section also includes an analysis of proposed changes to the WDB/LEO Agreement which will provide the Council with more direct oversight of the City's workforce development programs and the ability to provide direct guidance with respect to the decision-making process in terms of regional planning efforts under the WIOA.

1. Workforce Innovation and Opportunity Act (WIOA)

The WIOA was signed into federal law in 2014 to help job seekers access employment, education, and training to succeed in the labor market and to match employers with skilled workers needed to compete in the global economy. The WIOA, which replaced the Workforce Investment Act of 1998, consolidated the core elements of federal investment in skill development, including employment and training services for adults, dislocated workers, and youth, as well as adult education, family literacy, and vocational rehabilitation services.

The WIOA provides federal funding for local workforce development systems governed through partnership among local elected officials, industry, and other prescribed local stakeholders. It authorizes local elected officials to oversee the administration of WIOA funds and take certain actions to address the employment, training, education, and support services needs of the local area. For the City, the LEO consists of the Mayor and Council. The WDB Bylaws require between 23 and 39 voting members duly appointed by the Mayor and confirmed by the Council pursuant to State and federal guidelines. Federal law requires that fifty percent plus one of WDB voting members consist of representatives of private industry and at least 15 percent shall represent labor organizations. Members are appointed to two-year terms and officers of WDB standing committees[1], including the Chair of the WDB, are subject to a vote of the full WDB.

Pursuant to the WIOA, the LEO and the WDB share authority, responsibility, and oversight for WIOA workforce development funds, programs, and services. Such coordination and cooperation presents opportunities for greater success in addressing local workforce development needs. To ratify such roles and responsibilities, the WIOA requires the establishment and approval of a Four-Year Agreement between the WDB and LEO to successfully implement workforce programs without compromising the City's liability. The Agreement provides flexibility to mobilize public and private sector cooperation to create a better trained workforce within the City.

[1] WDB Standing Committees include the WDB Oversight Committee, the WDB Business Services, Marketing and Resource Development (BSMRD) Committee, the WDB Nominations/Membership Committee, and the WDB Youth Council.

2. Los Angeles Basin Regional Planning Unit

There are 45 Local Workforce Development Areas throughout the State. Seven are in the Los Angeles area: the City of Los Angeles WDB, which covers a single municipality; five consortia WDBs; and the County of the Los Angeles WDB which represents 58 cities. The five consortia WDBs, which are separate from the County, include: Foothill WDB, representing six cities; Pacific Gateway Investment Network, representing two cities; South Bay WDB, representing 11 cities; Southeast Los Angeles County WDB, representing seven cities; and Verdugo WDB, representing three cities. These seven boards constitute the members of the Los Angeles Basin Regional Planning Unit (RPU), also a requirement of the WIOA.

As required by the WIOA, the City has provided leadership to cross-jurisdictional efforts aimed at developing regional workforce development strategies. The RPU aims to develop and implement decision-making structures that will strengthen workforce activities and performance at the regional level.

The RPU supports the State's goal of building regional sector pathways, increasing employer engagement, and developing regional communications efforts between the regional boards. Because the regional decision-making process impacts workforce related activities of the City's workforce, employers, and other stakeholders, the Council should be informed and play an active role in determining how to best serve the constituents of the City of Los Angeles in terms of all policy, funding, and financial workforce development opportunities available to the City through regional plans.

As an example, the Economic and Workforce Development Department reports that in 2019, the Los Angeles Basin Regional Planning Unit applied for $17 million of State Prison to Employment (P2E) funds. The goal was to expand employment training services to the reentry population by creating a systematic and ongoing partnership between rehabilitative programs within the California Department of Corrections and Rehabilitation (CDCR) and the State workforce system. In March 2019, the City was notified that the LA Basin RPU was awarded a total of $8.27 million to be administered by the South Bay WDB. In January 2020, the City received $2.8 million of the funds awarded to the region.

While this program is a major accomplishment for the reentry population, the region, and the City, the Council, as a partner of the WDB/LEO Agreement should have had the opportunity to provide more guidance with respect to the application, solicitation, and negotiations of regional planning. Currently, Executive Director has represented the City in regional planning meetings. The City Council should be included in the decision-making process of any future funding opportunities and collaboration, beyond just acceptance of the funds.

This report includes recommendations authorizing the Administrative Entity (Economic and Workforce Development Department) to represent the City in regional planning meetings and report to Council when new regional opportunities become available. Under the proposed WDB/LEO Agreement, the WIOA Administrator (EWDD) would be authorized to report to the City Council when the need to collaborate with other local or regional board arises in order to receive guidance on how such collaboration shall take place. This proposed amendment also

stipulates that when there is insufficient time to obtain guidance from the Council before making a decision on collaboration, the WIOA Administrator shall provide input to WDB on behalf of the Council or the Economic Development and Jobs Committee (EDJC). In cases where the EDJC's guidance conflicts with WDBs position and a compromise is not reached, the decision of the EDJC as represented by the WIOA Administrator, shall prevail.

3. City WDB/LEO Agreement

The WIOA requires WDB/LEO Agreements to be negotiated and renewed every four years. The most recent City WDB/LEO Agreement was approved by Council on June 24, 2016 (C.F. 16-0475) for the term July 1, 2016, through June 30, 2020. Inasmuch as negotiations have continued past the expiration date, the City Council has approved several extensions to the Agreement through December 31, 2021 to avoid a lapse in workforce development services.[2]

As part of the negotiations process, WDB staff made revisions to the WDB/LEO Agreement which were presented to the WDB on November 14, 2019 and January 8, 2020 for consideration and input. The draft Agreement been transmitted to the Council for consideration. Our Office reviewed the draft Agreement and sought input from the City Attorney. The City Attorney has stated that the amendments proposed by WDB staff do not change anything that is prescribed under law and do not reduce or increase the authority for any of the parties in the Agreement. While the revisions proposed by WDB staff are recommended for approval, additional changes to the Agreement are also recommended to strengthen Council's direct oversight of the City's workforce development activities and ability to provide more guidance over regional planning efforts as required by the WIOA.

4. Proposed WDB Staffing Changes

The Executive Director of the WDB is a City employee currently supervised by the Mayor, with daily consultation from the WDB Chair/President. While the Executive Director is currently supervised by the Mayor, the salary is funded through Economic and Workforce Development Department WIOA grant funds. Potential conflicts have been reported where it is not clear to whom the Executive Director should be reporting. Placing this position under the supervision of the WIOA Administrator (EWDD) would provide greater Council oversight, increase efficiencies, eliminate potential conflicts, increase transparency and accountability, and clarify to whom the Executive Director should report.

In addition, the proposed structure would be consistent with the County's WDB Executive Director reporting structure. The County's WDB Executive Director reports to and is supervised by the County of Los Angeles Department of Workforce Development, Aging, and Community Services. This structure appears to have a clearly defined chain of command and would minimize the risk of potential liability should the City adopt a similar structure. It is therefore recommended that the WDB Executive Director and WDB Executive Staff report directly to the WIOA Administrator (EWDD) as follows:

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[2] The City first established a local board under the Workforce Investment Act (WIA) in 2000 through the Workforce Investment Board (WIB)/Local Elected Officials (LEO) Agreement.

a) "WDB Executive Director" shall mean the Chief Executive Officer of the WDB who is selected by the Mayor to provide policy advice to the WDB and to perform certain policy-related tasks under the supervision of the WIOA Administrator (Economic and Workforce Development Department) with daily consultation and support from the WDB President and the Mayor.

b) "WDB Executive Staff" shall mean the WDB Executive Director and those City employees assigned to provide policy advice to the WDB and to perform certain policy-related tasks under the supervision of the WIOA Administrator with daily consultation and support from the WDB President and the Mayor.

5. Proposed Change to the WDB Executive Committee

The WIOA requires the collaboration of the WDB and local elected officials for the implementation of workforce development strategies. In the City, this includes the Mayor and Council. The Agreement defines the roles and responsibilities of each of the parties. The WDB Bylaws currently provide that the WDB Executive Committee is comprised of the WDB Chair, Secretary, Treasurer and Vice Chairs of WDB standing committees, and two additional WDB members appointed by the Chair. This structure currently includes representation from the Mayor and WDB, but excludes Council participation. As federal and State agencies encourage collaboration among all local parties in terms of regional plans and strategies, it would be in the best interest of the City and its constituents to include the City Council, as the legislative arm of the City's policy-making process, as part of the WDB Executive Committee. It is therefore recommended that the WDB/LEO Agreement and the Bylaws be amended to authorize the City Council Chair of the Economic Development and Jobs Committee to designate a person to represent the Council in WDB Executive Committee meetings as follows:

> The Executive Committee shall be comprised of WDB Officers (i.e. the WDB Chair, the WDB Secretary, the WDB Treasurer, WDB Vice Chairs/the Chairs of WDB standing committees) and a person designated by the City Council Chair of the Economic Development and Jobs Committee. The WDB Chair shall have the authority to appoint up to two (2) additional WDB members to the Executive Committee, subject to the approval of the full WDB, consistent with current WDB Bylaws. No fewer than 50 percent plus one members of the Executive Committee shall be WDB representatives or private industry/business, as required by federal law.

The proposed changes have been vetted with the City Attorney and discussed with EWDD, as the WIOA Administrator, to ensure that the proposed structure meets State and federal guidelines. It has been determined that this would provide the City Council more direct involvement in the workforce development decision-making process.

Felipe Valladolid Chavez
Analyst

Local Workforce System Governance

City of Los Angeles

WDB Executive Committee

October 2022

jchamberlin@worksystems.org

The Local Chief Elected Official (LCEO) …

- Appoints Workforce Development Board (WDB) members,
- Chooses the local fiscal agent,
- Approves the WDB's bylaws,
- May review financial and contractual decisions,
- Approves the annual budget, and
- Signs off on the local and regional workforce plans.

The Fiscal Agent

- Manages and accounts for grant funds.
- Must disburse grant funds promptly as directed by the WDB. The ONLY exception is when disbursal violates Federal, State or local laws (20 CFR 679.420).
- May or may not be the employer of record for the WDB Executive Director and other WDB staff. This is up to the WDB (WIOA 107 (f); 20CFR 679.400).
- May or may not conduct procurements and execute contracts. This is also up to the WDB.
- When the fiscal agent employees WDB staff, the LCEO and WDB have a Partnership Agreement demonstrating how the fiscal agent and WDB roles are to be kept separate. This is to prevent a conflict of interest and to ensure that the WDB's statutory leadership role is preserved.

The WDB

- Develops the local and regional workforce plans, manages the public comment process and establishes policies to implement those plans (WIOA 106(c)(2); 20 CFR 679. 300 and .500),
- Certifies Centers,
- Selects the one-stop operator and direct service providers,
- Is the strategic leader and convener of the local workforce system, aligned around Board goals and strategies (WIOA 107 (d); 20 CFR 679.300 and 500(b),
- May or not elect to directly employ WDB support staff (679.400).

Regional Planning …

- The WDB, in collaboration with the other seven WDBs in Los Angeles County, develops the regional plan and manages the extensive public comment process (WIOA 106(c)(2) and 107(d)(1); 20 CFR 679.300(a) and .500(b).
- The regional plan must be approved by all seven LA County WDBs and LCEOs. The regional plan is submitted to the State Workforce Development Board along with all seven local workforce development plans. This is an extremely complex process!

The Workforce Executive Director

- Hires and supervises WDB support staff, in accordance with the annual workforce system budget,
- Manages WDB resources, in accordance with the budget and Workforce Board and LEO policies and strategic direction, and
- Informs and receives direction from the Workforce Board Chair and from the LCEO.

Workforce Development Board
City of Los Angeles

12.

DATE: October 19, 2022

TO: Workforce Development Board (WDB)

FROM:

SUBJECT: **Highlights of California Secretary of Labor Natalie Palugyai's Visit to Los Angeles to Meet with City Officials and Service Delivery Partners Regarding the Los Angeles Regional Initiative for Social Enterprise (LA: RISE)**

REQUESTED ACTION:

BACKGROUND:

ADDITIONAL BACKGROUND:

ATTACHMENTS:

Description

No Attachments Available